

October 25, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 25, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on October 18, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of October 25, 2017:

| | |
|-------------------------------|--------------|
| General Checking | \$418,009.61 |
| Money Market | \$225,218.33 |
| Tap Fee Account | \$108,671.60 |
| Repair Reserve Equipment | \$950,499.38 |
| Repair Reserve Bldg & Grounds | \$700,000.00 |

The following claim was received for payment and approved by the Board:

| | |
|--|-------------|
| 1. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue) | \$13,085.29 |
| 2. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue) | \$358.27 |
| 3. D & B Engineers & Architects, Engineering, Vulnerability Assessment | \$2,586.20 |
| 4. D & B Engineers & Architects, Engineering, Neulist Avenue Electrical Improvements | \$2,083.62 |

Superintendent Granger reported on the following:

1. Commissioner Germain and the Superintendent attended the Town Budget Hearing for special improvement districts last night.
2. Reviewed the budget report through September 30, 2017.
3. Reviewed lead service line testing results.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – Design for the final site restoration will commence shortly.
2. Bi-annual ground tank inspections– The inspection was completed last week. A report will be issued shortly.
3. Neulist Water Storage Tank – Mark-out and survey of the site was completed last week. Monitoring well installation to be scheduled in the next two weeks.
4. Neulist Electrical Upgrade – Inspection of the new primary conduit is scheduled for this week.

Old / New Business

It was agreed that the Board meeting scheduled for Wednesday, November 1, 2017 will be cancelled.

It was agreed that the Commissioners will attend a meeting of the Long Island Water Conference on October 30, 2017 in Woodbury.

RESOLUTION 2017-115

Land Mobil Radio System License Agreement and Amendment between the County of Nassau and Port Washington Water District for the maintenance of a land mobile radio system at the Water District Southport plant site. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Agreement and Amendment. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-116

Professional services contract between the Port Washington Water District and Eagle Control Corporation to utilize a skilled professional to provide telemetry and SCADA maintenance and service, both scheduled and emergency, at the District's facilities. A motion was made by Commissioner Germain to authorize the Chairman to execute the Agreement and Amendment. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-117

For the replacement of a defective brine pump and motor at the Hewlett treatment plant by Layne Christensen Company in the amount of \$2,745.00 A motion was made by Commissioner Meyer to authorize Layne Christensen Company to replace the defective brine pump. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-118

Authorizes Garland / DBS, Inc. to provide roofing material and service work to replace the roofs at the Water Treatment Plant and Wells 8, 9 and 11 located at the Morley Park Water Plant pursuant to the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities (MICPA#14-5903) and proposal #25-NY-171009 in the amount not to exceed \$136,529.00. A motion was made by Commissioner Germain authorize Garland / DBS, Inc. to provide roofing material and service work to replace the roofs at the Water Treatment Plant and Wells 8, 9 and 11 located at the Morley Park Water Plant in the amount not to exceed \$136,529. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$110,497.98 were approved for payment by the Board.

A motion was made by Commissioner Bracket to enter into executive session to discuss employee matters at 8:45am. The regular meeting resumed at 9:00am.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 25, 2017.

Peter Meyer, Secretary