

October 18, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 18, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer
Caroline Dubois, Resident

The meeting was called to order by Peter Meyer, Secretary of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on October 11, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of October 18, 2017:

General Checking	\$472,372.92
Money Market	\$225,218.33
Tap Fee Account	\$108,671.60
Repair Reserve Equipment	\$950,499.38
Repair Reserve Bldg & Grounds	\$700,000.00

Superintendent Granger reported on the following:

1. Eagle Control Corporation provided the Water District with a revised proposal dated October 16, 2017 for SCADA System upgrades to improve redundancy and cyber security. Since all project tasks will be implemented, Eagle Control is able to reduce their fee by \$5,060.00 down to \$99,500.00. Superintendent Granger recommends that the professional service be award to Eagle Control based on their technical skill and expertise.
2. Advised the Board that the calcium hypochlorite treatment unit used for disinfection at the Hewlett Treatment Plant requires replacement based on operating issues experience over the past week. The unit is used for providing disinfection which is required under the state sanitary code. Eagle Control Corporation is the sole source supplier of the standardized Arch / Lonza treatment equipment used by the District. Eagle Control provided a proposal dated October 12, 2017 in the amount of \$9,428.70 to delivery and furnish a new unit. The pricing is based on Roslyn Water District bid pricing.
3. Reviewed the results of the 2017 Sanitary Survey of the Water District that was conducted by the Nassau County Department of Health.
4. Advised the Board that he will be representing the New York Section AWWA at forum and roundtable to discuss New York State's water resources on Tuesday, October 24, 2017. The event is sponsored by the Citizens Campaign for the Environment, along with the Riverkeeper, Natural Resources Defense Council, Environmental Advocates of New York, and the New York Water Environment Association. The event will be held at the Albany Pine Bush Preserve in Albany, New York. The Superintendent will leave early in the morning and return to the District in the afternoon so that he can attend the Town budget hearing in the evening.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – will be following up on the soil samples with the contractor today. Demolition of the old tank foundation has been completed.

2. ERP / VA updates – A meeting with the Nassau County Office of Emergency Management is scheduled for October 30th.
3. Neulist Water Storage Tank – provided the board with a project schedule for Phase 1. Also reviewed sub-consultant proposals for the installation of monitoring wells.
4. Neulist Electrical Upgrade – The new meter pan and conduit has been installed. Work by PSEGLI is pending at this time.

Peter Fishbein – no report.

Old / New Business

Resident Caroline Dubois addressed the Board concerning information related to water wells allegedly located on the former Typen Steel property. She also provided the Superintendent with an Application for Public Access to Records. Superintendent Granger advised Mrs. Dubois that he will review the application and provide a response.

RESOLUTION 2017-113

Professional services for SCADA System upgrades to improve redundancy and cyber security by Eagle Control Corporation in the amount of \$99,500.00. A motion was made by Commissioner Germain to authorize the SCADA System upgrades to improve redundancy and cyber security. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-114

For the replacement of defective a defective calcium hypochlorite treatment at the Hewlett treatment plant by Eagle Control Corporation in the amount of \$9,428.70. A motion was made by Commissioner Meyer to authorize Eagle Control Corporation to furnish and deliver a new calcium hypochlorite disinfection treatment system in the amount of \$9,428.70. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$81,750.76 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 18, 2017.

Peter Meyer, Secretary