

September 13, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 13, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on September 6, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of September 13, 2017:

General Checking	\$270,903.76
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services August 2017	\$2,818.75
2. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$3,597.36

Superintendent Granger reported on the following:

1. Work on the relocation of the booster pump control cabinet at the Beacon Hill Tank site was successfully completed on Monday. The controls now work off of the Sands Point elevated tank level. Water District staff also successfully isolated and drained the Beacon Hill Tank.
2. Grating for the Neulist Well 1 pump station was installed last week. This will improve safety when servicing the chlorine pump.
3. Proposals from three bidders were received for the installation of pH and chlorine analyzers at the Sandy Hollow and Neulist Plant sites on Thursday, September 7, 2017. Atlantic Wells, Inc. submitted the lowest proposal. A price of \$19,650.00 for the Sandy Hollow Station and \$39,350.00 for the Neulist facility was provided by the low bidder. The analyzers will provide the district with improved real time water quality monitoring capabilities at the aforementioned facilities. The total budget for the project at this time based on the reserve fund allocation is \$35,000.00. The Superintendent recommends performing work only at the Sandy Hollow Plant at this time and recommends award to Atlantic Wells, Inc.
4. Recommends that the Board retain Miller Environmental Group for Emergency Response & Environmental Services in order to expedite response to potential emergency chemical spills. The District uses bulk liquid sodium hydroxide for pH adjustment. Having an Agreement in place will greatly enhance emergency response in the unlikely event of a spill or incident.

William Merklin, P.E. reported on the following:

1. Construction status meeting for the Beacon Hill elevated tank replacement project is scheduled for Thursday, September 14th.

2. Field work for the Neulist Station electrical upgrade project is scheduled to commence on Monday, September 18th.

Peter Fishbein, Esq.

1. At the request of the Superintendent, Attorney Fishbein will review banking and collateral agreement documents provided by First National Bank.

Old / New Business:

It was agreed that the Board meeting scheduled for Wednesday, September 20, 2017 will be canceled.

It was agreed that the Commissioners will attend a meeting of the Nassau Suffolk Water Commissioners Association on September 18, 2017 in Franklin Square.

RESOLUTION 2017-99

Authorizes the Chairman to execute an Agreement between the Port Washington Water District and Tyco Integrated for Security Services for video surveillance awarded under Resolution 2017-92. A motion was made by Commissioner Germain to authorize the Chairman to execute the Agreement. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-100

Authorizes the Chairman to execute an Agreement between the Port Washington Water District and Miller Environmental Group for Emergency Response & Environmental Services. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Agreement. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-101

For the installation of pH and chlorine analyzers at the Sandy Hollow station. Atlantic Wells, Inc. of Huntington Station, New York submitted the low proposal in the lump sum amount of \$19,650.00. A motion was made by Commissioner Meyer to authorize the installation of pH and chlorine analyzers at the Sandy Hollow station to Atlantic Wells Inc in the lump sum amount of \$19,650.00. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$99,653.63 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:00am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 13, 2017.

Peter Meyer, Secretary