

August 30, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 30, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by Peter Meyer, Secretary of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 23, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of August 30, 2017:

General Checking	\$183,549.22
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claim was received for payment and approved by the Board:

1. Port Washington Fire Department, Staging & Storage for Beacon Hill Tank (Bond Issue) \$30,000.00

Superintendent Granger reported on the following:

1. Water District personnel successfully repaired a water main break located on Cow Neck Road between Port and Bay Drives on Thursday, August 24<sup>th</sup>.
2. A list of 2017 unpaid water rents was submitted to the Town of North Hempstead Clerk on August 29<sup>th</sup>.
3. Water District property, auto and liability insurance renewal premiums for 2017-2018 will be \$115,805.54 which represents a 4% increase when compared to current premiums. The current insurance carrier is Allied World Assurance Company which has AM Best "A" rating. The Water District insurance consultant, Risk Management International, Ltd., worked with the Water District insurance broker, Salerno Brokerage Corp., and approached American Alternative Insurance, State National and U.S. Specialty to assess market conditions and obtain quotations. All three carriers were unable to provide competitive quotes at this time. Therefore, the Superintendent recommends renewal with the incumbent carrier, Allied World Assurance Company through Salerno Brokerage Corp.
4. Reported that the Annual Well and Booster Pump Repair and Maintenance Contract No. 2016-04 with A.C. Schultes Inc. will expire on September 30, 2017. The contract has a provision for renewal for another year from October 1, 2017 to September 30, 2018. Based on the performance of the contractor, the Superintendent recommends renewal of the contact for another year.
5. Recommends that Bancker Construction Corporation be retained under Nassau County Department of Public Works Requirements Contract No. S80030Z to replace a damaged fire hydrant located on West Shore Road opposite of Bar Beach due to high groundwater and close proximity of underground utilities consisting of a high voltage static line and high pressure natural gas main.

William Merklin, P.E. reported on the following:

1. Engineer Merklin will be meeting with Superintendent Granger and the Town of North Hempstead Solid Waste Management Authority representatives this morning to discuss the evaluation of the leachate storage tank.
2. Reported that his architects reviewed the need for elevator modifications based a proposal provided by the Water District elevator contractor. It was determined that a mechanical door restrictor is required to comply with current building code requirements.

Peter Fishbein, Esq. – Reviewed the renewal of the inter-municipal agreement with the Town of North Hempstead.

Old / New Business:

**RESOLUTION 2017-93**

For renewal of Port Washington Water District property, auto and liability insurance premiums for 2017-2018 in the amount of \$115,805.54 with Allied World Assurance Company through Salerno Brokerage Corp. A motion was made by Commissioner Germain to renew the property and liability insurance with Allied World Assurance Company through Salerno Brokerage Corp. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2017-94**

For extending Contract No. 2016-04 for Annual Well and Booster Pump Repair and Maintenance from October 1, 2017 to September 30, 2018 as recommended by the Superintendent. A motion was made by Commissioner Germain to authorize the contract extension. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2017-95**

Replacement of the damaged fire hydrant located on West Shore Road opposite Bar Beach as recommended by the Superintendent. Bancker Construction Corp. has provided a proposal dated August 1 2017 under Nassau County Department of Public Works Requirements Contract No. S80030Z to perform the hydrant replacement work based on an amount not to exceed \$11,880.00. A motion was made by Commissioner Meyer to authorize the hydrant replacement work. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2017-96**

For installing a mechanical door restrictor on the Water District elevator to conform to current building code requirements. ThyssenKrupp, the Water District elevator contractor, has submitted a proposal dated July 17, 2017 to install the mechanical door restrictor in the total amount of \$2,485.00. A motion was made by Commissioner Germain to authorize the installation of the mechanical door restrictor for code compliance purposes. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$32,294.76 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 30, 2017.

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Peter Meyer, Secretary