

August 2, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 2, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 26, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of August 2, 2017:

General Checking	\$193,275.14
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Second Quarter Retainer \$2,000.00

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2017-06 – White Crystal Solar Salt. The following bid was received:

Bidder	Deposit	Unit Price per Ton	Total Price based on 140 Tons
Morton Salt, Inc.	Bid Bond	\$167.87	\$ 23,501.80

Commissioner Brackett requested that the Superintendent review the bid and report his findings and recommendations at the next Board meeting.

Superintendent Granger reported on the following:

1. 157.157million gallons of water was pumped during the month of July. During July of 2016, 190.842 million gallons of water was produced. When compared to June 2017 this represents a 17.7 percent decrease in pumpage for the month. Year to date pumpage when compared to 2016 has decreased by 8.4 percent. This decrease in pumpage can be attributed to the lower temperatures and higher precipitation experienced during the past month when compared to the same period last year.
2. Reported to the Board that a cash flow analysis with review by our consulting engineer for our active Beacon Hill Road Tank Replacement project has been completed. Through April 2018 the District will need \$4,750,000.00 for the project. With \$1,860,775.00 cash on hand the District will need to borrow at least \$2,889,225.00 during the September 2017 offering. The District currently has \$5,600,000.00 in authorized but unissued debt. To be conservative and address unforeseen contingencies it is recommended that \$3,000,000.00 of debt be issued as bonds through the Town of North Hempstead. The next debt issuance date will be April 2018 so the District will reassess borrowing needs at that time.

3. Reported to the Board that the Town Law of the State of New York requires that the Commissioners hold a public hearing on the proposed 2018 water district budget on the first Thursday of September. Therefore, the public hearing will be held at the water district a 7PM on Thursday, September 7, 2017. A notice will be place in the official water district newspaper.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – Shop drawing review is ongoing. A site meeting was held with the water district, fire department and contractor last week to review the West Shore Road staging area.
2. Neulist Electrical Upgrade – A site meeting was recently held with the District, contractor and representative from PSEGLI.
3. Upgrade of pH and Chlorine monitors - Plans and specifications were submitted to the Superintendent for review.
4. ERP / VA updates – work is underway.

Peter Fishbein, Esq. reported that the intermunicipal agreement between the Port Washington Water District, Manhasset-Lakeville Water District and Village of Sands Point is close to being finalized.

Old / New Business:

RESOLUTION 2017-85

Authorizes the issuance of \$3,000,000.00 of bonds through the Town of North Hempstead during the September 2017 offering as per the recommendation of the Superintendent. A motion was made by Commissioner Meyer to authorize the issuance of \$3,000,000.00 of bonds through the Town of North Hempstead. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-86

For the approval of the disposal of obsolete/inoperative equipment in accordance with Schedule 2017-01 as recommended by the Superintendent. A motion was made by Commissioner Germain to approval the disposal of obsolete/inoperative equipment in accordance with Schedule 2017-01. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$38,091.01 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 10:15am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 2, 2017.

Peter Meyer, Secretary