

July 26, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 26, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 19, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of July 26, 2017:

General Checking	\$169,197.43
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

Superintendent Granger reported on the following:

1. Met with a representative from the National Weather Service last Thursday to review and discuss the potential installation of a local weather station within the Water District service area. The Sandy Hollow Road plant site is an ideal location for a weather station. There is no cost to the District for the installation with the exception of providing power to the temperature recorder. Water District will need to record precipitation and temperature data on a daily basis. Personnel presently record weather conditions on the daily plant operating report so the weather station will provide a much high level of accuracy. A motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the installation of a local weather station by the National Weather Service at the Sandy Hollow Road Plant. Carried
2. Advised the Board that the "Nassau County Special District Elections for 2017" bill has been signed into law by the Governor. It is the Superintendent's understanding that a district does not have the change the election date, but will review the new law with the Water District's Attorney. The law will allow special improvement districts in Nassau County only to change the commissioner elections from the second Tuesday in December 2017. For this year, the second Tuesday in December is the 12th and falls on the first night of Hanukkah. This legislation would allow special districts in Nassau County, which subject to this provision of law, the ability to move the date of the election from December 12th to December 5th in order to avoid landing on the holiday.
3. Meetings were held yesterday with the Nassau County Police Department and Port Washington Police District to review Water District security measures.
4. The bid date for White Crystal Solar Salt has been pushed back to 8:15AM, Wednesday, August 2, 2017. This will allow additional time for qualified bidders to formulate and submit a competitive proposal to the Port Washington Water District. An addendum has been issued to all plan holders.

Old / New Business:

RESOLUTION 2017-80

For the installation of the advanced metering infrastructure (AMI) fixed network including software and server for the Neptune fixed network system at a cost not to exceed \$181,140.00. An AMI system is vital

for reducing unaccounted for water, optimizing water billing and promoting water conservation. Pricing is based on the cooperative bid with the Village of Sands Point for water meter replacement. A motion was made by Commissioner Germain to authorize the installation of the AMI fixed network in accordance with cooperative bid with the Village of Sands Point. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-81

Authorizes the replacement of all commercial meters older than 15 years. There will be no impact to the Water District's budget since the cost is borne by the non-residential entity. Meters and installation pricing will be pursuant to the cooperative bid with the Village of Sands Point for water meter replacement. A motion was made by Commissioner Meyer to authorize the replacement of all commercial meters older than 15 years. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-82

For the purchase of one new personal computer and one laptop to allow employees to access the Water District purchase and work order system, cost not to exceed \$1,700.00 pursuant to NYSOG contract pricing. A motion was made by Commissioner Meyer to authorize the purchase of two new personal computers. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-83

For the relocation of the Beacon Hill Road Elevated Water Storage Tank RTU to the neighboring Village of Sands Point Elevated Tank site for the purpose of replacing the existing tank by Eagle Control Corporation in the amount of \$3,595.00. A motion was made by Commissioner Meyer to authorize the relocation of the equipment. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-84

Proposal submitted by H2M Architects + Engineers to provide an additional layer on the Water District Geographic Information System (GIS) for mapping supply well capture zones developed under the New York State Source Water Assessment Program. The new map layer will be used to evaluate potential water quality threats for a lump sum fee of \$1,500.00. A motion was made by Commissioner Germain to authorize the GIS mapping service in the lump sum amount \$1,500.00. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$104,221.98 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 26, 2017.

Peter Meyer, Secretary