

May 17, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, May 17, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on May 10, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of May 17, 2017:

General Checking	\$633,630.64
Money Market	\$475,218.33
Tap Fee Account	\$101,921.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

Superintendent Granger reported on the following:

1. Provided the Board with a copy of the 2017 Water District budget versus actual revenue and expenses report through April 30, 2017 for review.
2. Provided the Board with a summary of recent 1,4-dioxane and chromium-6 water quality data for review.
3. Reported that the Beacon Hill Tank replacement community briefing meeting has been scheduled for 7:30 pm on Monday, June 5th at the Port Washington Public Library. Notification letters will be issued to residents in the vicinity of the project location.
4. Received two quotes from certified arborists who performed a joint inspection with the Superintendent of the trees located on the Sandy Hollow Road property. The proactive inspection was performed to address unhealthy trees and prevent potential property damage. Based on the results of the inspection and recommendations provided, Hefferin Tree and Landscape Contracting provided the low quotation in the amount of \$2,150 for the removal and trimming of selected trees.
5. Reviewed bids that were received by the Water District on May 10, 2017 for Permanent Road Patches. A total of four bids were received. De Rosa Paving, Inc. of Springfield Gardens, New York, submitted the lowest unit price bid in the total amount of \$ 488.00. The contractor has successfully completed similar work for other regional water suppliers. Based the bid pricing and qualifications of the contractor, the Superintendent recommends award of the project to the lowest responsible bidder, De Rosa Paving, Inc. of Springfield Gardens, New York.
6. Advised the Board that the authorization provided under Resolution 2017-51 will require amending to account for additional work associated with the hydrant replacement in front of 36 North Plandome Road. The hydrant valve was found to be defective and required replacement. Therefore the total cost of the work increased to \$10,972.02. The work was performed by Bancker Construction under Nassau County Department of Public Works Requirements Contract no. S80030Z. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to increase the amount authorized under Resolution 2017-51 to \$10,972.02. The motion was unanimously approved.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – Will be working on development of presentation materials and other information for the June 5th community briefing meeting.
2. Neulist Electrical Upgrade – Issued a letter to the Board dated May 16, 2017 recommending award of the Improvements of to the Electrical Service at the Neulist Avenue Station PWW Contract 2017-02 to ADA Electrical Contracting.
3. Upgrade of pH and Chlorine monitors - Mr. Merklin will be meeting with the Superintendent this morning to review the upgrade of pH and Chlorine monitors at the Sandy Hollow Road and Neulist Plant sites.

Peter Fishbein, Esq. reported in executive session.

Old / New Business:

It was agreed that the Superintendent will attend a meeting of the Long Island Water Conference on Wednesday, May 17, 2017 in Plainview.

It was agreed that the Board meeting scheduled for Wednesday, May 24, 2017 will be canceled.

A motion was made by Commissioner Germain to go into executive session to discuss personnel and legal matters at 8:35 am. The regular meeting resumed at 8:40 am.

RESOLUTION 2017-58

For the removal and trimming of unhealthy trees located on the Sandy Hollow Road site based on inspections performed by a certified arborist. Two proposals were received by the Water District. Hefferin Tree and Landscape Contracting provided the low quotation in the amount of \$2,150 for the removal and trimming of selected trees. Based on the qualifications and experience of the contractor, the Superintendent recommends award of the work to Hefferin Tree and Landscape Contracting. A motion was made by Commissioner Meyer to award of the repair work to Hefferin Tree and Landscape Contracting. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-59

Award of the Improvements to the Electrical Service at the Neulist Avenue Station PWW Contract 2017-02 to ADA Electrical Contracting in the amount of \$102,570.00 pursuant to the recommendation of the award letter dated May 16, 2017 issued by D&B Engineers & Architects, P.C. A motion was made by Commissioner Germain to award the repair work to the Electrical Service at the Neulist Avenue Station to ADA Electrical Contracting. Seconded by Commissioner Brackett. The motion was approved with Commissioner Meyer abstaining.

RESOLUTION 2017-60

Award of Permanent Road Patches PWW Contract 2017-03 to DeRosa Paving, Inc. based on the unit prices provided in the May 10, 2017 bid and as recommended by the Superintendent. A motion was made by Commissioner Germain to award of the Permanent Road Patches PWW Contract 2017-03 to DeRosa Paving, Inc.. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$99,068.22 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on May 17, 2017.