

June 7, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 7, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on May 31, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of June 7, 2017:

General Checking	\$495,306.81
Money Market	\$475,218.33
Tap Fee Account	\$101,921.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claims was received for payment and approved by the Board:

1. Robert A. Johnson, CPA PC, 2016 Audit	\$15,000.00
2. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$820.98
3. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$1,515.90
4. D & B Engineers & Architects, Engineering, Emergency Water Main Inspection	\$1,519.63
5. D & B Engineers & Architects, Engineering, Stonytown Well 10, Hatch Repairs	\$1,226.10
6. D & B Engineers & Architects, Engineering, Hewlett Well 4, GAC Vessels	\$670.00
7. D & B Engineers & Architects, Engineering, NCDH GAC Pilot Test, Hewlett Well 4	\$1,523.12
8. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$3,270.76

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2017-04 – Removal & Disposal of Spent Granular Activated Carbon and Supply & Installation of Virgin Granular Activated Carbon and Contract No. 2017-05 – One (1) New 2017 FORD F-150, 4x4 Short Bed Regular Cab Pick-up Truck with Snow Plow. The bids are tabulated on the attached summary sheets. Commissioner Brackett requested that the Superintendent review the bids and report his findings and recommendations at the next Board meeting.

Superintendent Granger reported on the following:

1. 122.38 million gallons of water was pumped during the month of May. During May of 2016, 127.74 million gallons of water was produced. When compared to May 2017 this represents a 5.4 MG decrease in pumpage for the month. Year to date pumpage when compared to 2016 has decreased by 11.7 MG. This decrease in pumpage can be attributed to the cool and wet weather conditions experienced during the past month.
2. Follow-up letters for the Beacon Hill Tank replacement community briefing meeting will be sent out to all residents in the vicinity of the project location and all local elected officials.
3. Conducted a tour and facility inspection of the Suffolk County Water Authority 1,4-dioxane pilot treatment system on June 1<sup>st</sup>.

4. Provided the Board with a letter from the Western Nassau County Aquifer Committee that provides comments and concerns associated with the reactivation and permitting of NYCDEP public water supply wells located in Queens County. The Board agreed to sign-on to the letter. The Superintendent will follow-up on behalf of the District.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – Continue to work on shop submittal reviews at this time.
2. Neulist Electrical Upgrade – Awaiting receipt of the contractor’s performance bond for review by the District.
3. Upgrade of pH and Chlorine monitors - continue working on drawings for the Sandy Hollow Road and Neulist Plant sites.
4. ERP / VA updates – commenced work on the updates.

Old / New Business:

**RESOLUTION 2017-64**

Approval of Change Order 8 for Irma Avenue and Circle Drive Water Main Improvements project in the amount of \$15,840.41 to adjust for differences between the original bid quantities and final contract quantities. A motion was made by Commissioner Germain to authorize the Chairman to execute Change Order 8. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2017-65**

For various repair to Water District vehicles (Units 4, 5 and 16) by Bob’s Quality Auto, Inc. of Port Washington, New York in the amount of \$3,227.45. A motion was made by Commissioner Meyer to authorize the repairs. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2017-66**

Authorizes the Chairman to execute a License Agreement between the Port Washington Water District and Port Washington Fire Department, Inc. dated June 7, 2017. A motion was made by Commissioner Meyer to authorize the execution of the Agreement by the Chairman. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2017-67**

Approval to apply for the New York State Water Infrastructure Improvement Act of 2017 (WIIA) grant for the Replacement of the Beacon Hill Elevated Water Storage Tank project. Furthermore, authorizes the Superintendent to sign and certify on behalf of the Port Washington Water District the WIIA grant application for the Replacement of the Beacon Hill Elevated Water Storage Tank project. A motion was made by Commissioner Germain for the Water District to apply for the WIIA grant and authorize the Superintendent to sign and certify the WIIA grant application for the Replacement of the Beacon Hill Elevated Water Storage Tank project. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$52,014.44 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 7, 2017.

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Peter Meyer, Secretary