

June 14, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 14, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
P.J. Fishbein

The meeting was called to order by Peter Meyer, Secretary of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on June 7, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of June 14, 2017:

General Checking	\$500,966.67
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services April 2017	\$5,719.73
2. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services	\$3,954.91
3. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$2,651.74
4. D & B Engineers & Architects, Engineering, Neulist Avenue Station Electrical Service	\$4,645.85

Superintendent Granger reported on the following:

1. Emergency repairs are required for the hydraulic control valve for Christopher Morley Park Well 9. The repairs are necessary to keep the vital supply well in operation during the peak summer pumping season. The Superintendent recommends that repairs be made as soon as possible. Harper Haines Fluid Control provided a quotation in the amount of \$6,046.00 to rebuild the 10-inch control valve and replace the pilot system. The Superintendent finds the quotation to be fair and reasonable.
2. Eagle Control, the Water District SCADA control system designer and programmer, provided a proposal to upgrade the controls for the Longview Booster Pump Station. The programming and installation of pump controls will allow the District to operate the pumps when the Beacon Hill Tank is removed from service at the end of August. A lump sum proposal in the amount of \$3,200.00 was provided by Eagle Control. The Superintendent finds the proposal to be fair and reasonable and recommends that the work be authorized.
3. Annual safety training is being offered by H2M Architects and Engineers on July 25 and 26, 2017 for a lump sum price of \$1,700.00. The District has participated in the training in the past. The Superintendent recommends that outside staff attend the annual safety training.
4. Reviewed the bid results for the new Ford F-150 pick-up truck with snow plow. Two bids were received. He recommends award to the low bidder, Tower Ford of Great Neck, New York in the amount of \$30,983.00. Tower Ford has successfully supplied similar vehicles to the Water District through the competitive bidding process.
5. Reviewed the bid results for Granular Activated Carbon (GAC) Replacement. Only one bid was received. Calgon Carbon of Moon Township, PA submitted unit bid price of \$2.11 per pound of GAC.

The current price for GAC is \$2.06. Calgon Carbon has successfully provided GAC replacement services to the District in the past, therefore the Superintendent recommends award of the GAC replacement contract to Calgon Carbon.

Peter Fishbein, Esq. reported on recent state legislative action that creates a paid family leave act. He is having staff review the recent changes in greater detail and will report back to the Board.

RESOLUTION 2017-68

For the emergency repair to the hydraulic control valve for Christopher Morley Park Well 9 in the amount of \$6,046.00 by Harper Haines Fluid Control. A motion was made by Commissioner Meyer to authorize the emergency repairs. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-69

For the upgrade of the controls for the Longview Booster Pump Station for facility operation of the facility during the replacement of the Beacon Hill Road elevated water storage tank by Eagle Control Corporation in the amount of \$3,200.00. A motion was made by Commissioner Germain to authorize the upgrade of the controls for the Longview Booster Pump Station. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-70

For annual safety awareness safety training for outside Water District staff by H2M Architects and Engineers in the amount of \$1,700.00. A motion was made by Commissioner Germain to authorize the Water District to participate in the safety training. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-71

Award of the Granular Activated Carbon Replacement PWWD Contract 2017-04 to Calgon Carbon Corporation based on the prices provided in the June 7, 2017 bid and as recommended by the Superintendent. A motion was made by Commissioner Germain to award the Granular Activated Carbon Replacement PWWD Contract 2017-04 to Calgon Carbon Corporation. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-72

Award of a new Ford F-150 pick-up truck with snow plow PWWD Contract 2017-05 in the total amount of \$30,983.00 to Tower Ford of Great Neck, New York as provided in the June 7, 2017 bid and as recommended by the Superintendent. A motion was made by Commissioner Meyer to award of the new Ford F-150 pick-up truck with snow plow PWWD Contract 2017-04 to Tower Ford. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$19,486.43 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 14, 2017.

Peter Meyer, Secretary