

April 12, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 12, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 5, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of April 12, 2017:

General Checking	\$1,000,337.98
Money Market	\$975,218.33
Tap Fee Account	\$88,301.60
Repair Reserve Equipment	\$216,419.38
Repair Reserve Bldg & Grounds	\$200,000.00

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services March 2017	\$2,312.50
2. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services	\$4,500.00
3. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$4,858.51

Superintendent Granger reported on the following:

1. Reported that the variable frequency drive (VFD) for Transfer Pump 3 located at the Morley Park Plant failed on Monday. Wire-to-Water was called in on an emergency basis to evaluate and troubleshoot the issue. It was determined that the VFD will require replacement.
2. Reviewed the provisions of the recently passed state budget with the Board as it relates to drinking water. The budget included provisions for clean water infrastructure funding, monitoring of emerging compounds and the creation of a drinking water council.
3. The change out of the granular activated carbon at the Hewlett facility was successfully completed yesterday. Backwash of the filter vessels will be conducted today with water quality testing scheduled for Thursday.
4. Bids for the Neulist Plant electrical upgrade will be advertised on April 20th with bids scheduled to be received by the Board on May 3rd.

William Merklin, P.E. reported on the following:

1. Beacon Hill Tank Replacement – The contractor is working on responding to the comments provided by D&B on the project schedule. Review of the painting subcontractor reveals that the company does not have any New York State painting experience. D&B will be evaluating the subcontractor's experience in further detail.

Peter Fishbein, Esq. reported that his firm is still working on the agreement with the fire department concerning access and temporary use of the property located on West Shore Road.

Old / New Business:

RESOLUTION 2017-44

For the transfer of \$500,000.00 of unreserved fund balance to the Capital Reserve Buildings and Grounds Account and \$500,000.00 of unreserved fund balance to the Capital Reserve Equipment Account. A motion was made by Commissioner Meyer to the transfer of monies from unreserved fund balance as follows:

Capital Reserve Fund Type	Amount Transferred from unreserved fund balance
Building and Grounds	\$500,000.00
Equipment	\$500,000.00

Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2017-45

Repair emergency replacement of the variable frequency drive (VFD) for Transfer Pump 3 located at the Morley Park Plant. This plant provides significant capacity and is vital to water district operations, therefore emergency replacement is required. Wire to Water, Inc. of Farmingdale, New York has provided a quotation to remove old drive, furnish & install new in-kind replacement, wiring connections, configuration and start-up for a lump sum amount of \$7,980.00. A motion was made by Commissioner Meyer authorize the emergency repair work. Seconded by Commissioner Brackett. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$41,200.01 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 12, 2017.

Peter Meyer, Secretary