

March 29, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 29, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 22, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of March 29, 2017:

General Checking	\$1,056,012.50
Money Market	\$975,218.33
Tap Fee Account	\$88,301.60
Repair Reserve Equipment	\$216,419.38
Repair Reserve Bldg & Grounds	\$200,000.00

Superintendent Granger reported on the following:

1. Nassau County Department issued approval on March 28, 2017 for the full scale side by side pilot study of granular activated carbon (GAC) types at the Hewlett Facility. The test will confirm if Calgon Carbon Filtrasorb 400 GAC will provide an extended useful life between carbon change outs. If the results are favorable the District will be able to reduce carbon change out operating costs.
2. Met with representatives of Calgon Carbon UV Technologies Division to discuss and review proposed wellhead treatment methods for 1,4- Dioxane removal. The Superintendent will move forward with obtaining a proposal from the company for performing bench testing.
3. Discussed existing and proposed security enhancements for the Water District.
4. Will be meeting with the Water District consulting engineer today to finalize the Water District water conservation plan and commence with the development of a 5 year capital plan.
5. The 2017 hydrant maintenance program was completed last week. A total of 540 hydrants were inspected and serviced.

William Merklin, P.E. reported on the following:

1. Beacon Hill Tank Replacement – Received an updated project schedule from the contractor. It has been returned to the contractor for revisions and resubmission. D&B is also review subcontractor qualifications at this time.
2. Neulist Avenue Electrical Upgrade – A draft set of design documents will be provided to the Superintendent tomorrow for review.

Peter Fishbein, Esq. reported in executive session.

**RESOLUTION 2017-41**

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the certain security upgrades at the District’s facilities and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$200,000.00 for such upgrades and further, authorizes a transfer of funds not to exceed the sum of \$200,000.00 from the equipment and capital repair reserve fund, in accordance with General Municipal Law, for the security upgrades.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$200,000.00 from the equipment and capital repair reserve fund for the security upgrade.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain.

A roll call vote was taken as follows:

Commissioner Brackett	Aye
Commissioner Meyer	Aye
Commissioner Germain	Aye

Approved and so ordered

The Board directed that the following Legal Notice be published in the next issue of the Port Washington News.

Checks for payment of claims, due from the Port Washington Water District totaling \$43,798.15 were approved for payment by the Board.

A motion was made by Commissioner Germain to go into executive session to discuss legal matters at 8:55 am. The regular meeting resumed at 9:05 am.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 29, 2017.

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Peter Meyer, Secretary