

March 15, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 15, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 8, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of March 15, 2017:

General Checking	\$1,055,998.58
Money Market	\$975,218.33
Tap Fee Account	\$88,301.60
Repair Reserve Equipment	\$216,419.38
Repair Reserve Bldg & Grounds	\$200,000.00

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services	\$705.00
2. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services Feb. 2017	\$3,043.75

Superintendent Granger reported on the following:

1. Provided the Board with the January 2017 budget to actual expense and revenue report for review.
2. Safety Handrail project is close to completion. Only a minor item remains to be addressed at the Ricks Well Station.
3. The Neulist Booster pipe leak was successfully repaired last week by Atlantic Wells. Water District staff performed the excavation work.
4. A meeting to review the Water District newsletter is scheduled for next Wednesday immediately after the weekly Board meeting.
5. The hydrant maintenance program for 2017 is close to completion. 78 hydrants remain for inspection and maintenance with painting remaining for 153 units.
6. Request to pilot test Calgon Carbon Fitrasorb 400-M for VOC Removal for Hewlett Well 4 was submitted to the Nassau County Department of Health for review on March 14, 2017.

Old / New Business:

It was agreed that the Commissioners may attend a meeting of the Nassau Suffolk Water Commissioners Association on Monday, March 20, 2017 at Filomena's Restaurant in Franklin Square.

RESOLUTION 2017-39

Proposal submitted by RIO Supply, Inc. of New York for providing water meter reading data collector, charging and communication cradle in the amount of \$7,000. The unit is used for reading Neptune water meters which has been standardized by the Water District. The device is required to replace older defective handheld unit. RIO Supply is a sole source supplier for the replacement device. A motion was made by Commissioner Germain to authorize the purchase of the metering reading data collector, charging and communication cradle in the amount of \$7,000. Seconded by Commissioner Brackett. The

motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$64,813.27 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:40am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 15, 2017.

Mindy Germain, Acting Secretary