

March 8, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 8, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 1, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of March 8, 2017:

General Checking	\$1,097,504.76
Money Market	\$975,218.33
Tap Fee Account	\$85,301.60
Repair Reserve Equipment	\$216,419.38
Repair Reserve Bldg & Grounds	\$200,000.00

Superintendent Granger reported on the following:

1. 68.37 million gallons of water was pumped during the month of February. During February of 2016, 72.27million gallons of water was pumped. When compared to February 2017 this represents a 3.9 MG decrease in pumpage for the month.
2. Provided the Board with a draft copy of the 2016 Water District budget versus revenue and expenses report for review. A final audit is underway at this time.
3. The Town of North Hempstead advises that the Water District has bond anticipation notes (BANS) of \$1,080,000 due to rollover on April 6, 2017. The District has the option of converting this BAN to Bonds. The Town financial consultant has indicated that it may be wise to convert to Bonds due to the coming rate hikes by the Federal Reserve. The Board agreed to convert the BAN to a bond. The Superintendent will advise the Town Comptroller's office of the decision.
4. The Long Island Water Conference Legislative Breakfast is scheduled for 8AM on Friday, March 10th. Commissioners are invited to attend. The Superintendent also provided the Board of the Water Conference legislative agenda for review.
5. A draft copy of the 2016 annual NYSDEC water conservation report has been completed. Calibration of supply well water meter and consultation with the top water users in the District is strongly encouraged by the NYSDEC.

William Merklin, P.E. reported on the following:

1. Beacon Hill tank Replacement – Contractor has submitted a construction schedule for review. D&B has made recommendations for the contractor to provide more details. The schedule will be amended and resubmitted.
2. Neulist Avenue Electrical Upgrade – Draft design documents will be provided to the Superintendent for review by the end of March.

Peter Fishbein, Esq. reported on the following:

1. His office will commence review of a draft water conservation ordinance provided by the Superintendent.

Old / New Business:

RESOLUTION 2017-37

Proposal submitted by H2M Architects + Engineers for the sanitary inspection of the Southport and Beacon Hill Road elevated water storage tanks for the first and second half of 2017. Fee for the professional service will be a unit price of \$1,300 for each tank. The biannual inspection is required for local health department compliance. A motion was made by Commissioner Meyer to authorize the sanitary water storage tank inspections in the unit price amount of \$1,300 per tank per inspection. Seconded by Commissioner Germain. The motion was unanimously approved

RESOLUTION 2017-38

Renewal of the joint funding agreement with the United State Geological Survey (USGS) for New York Water Science Center Water Resources Investigations during the period of October 1, 2016 through September 30, 2017 in the amount of \$10,000. The work performed under the agreement is vital for monitoring water quality and saltwater intrusion concerns within the Port Washington Water District service area. A motion was made by Commissioner Germain to have Chairman Brackett execute the Agreement with the USGS. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$31,847.53 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 8, 2017.

Peter Meyer, Secretary