

March 1, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 1, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on February 22, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of March 1, 2017:

General Checking	\$812,325.18
Money Market	\$975,218.33
Tap Fee Account	\$85,301.60
Repair Reserve Equipment	\$216,419.38
Repair Reserve Bldg & Grounds	\$200,000.00

The following claim was received for payment and approved by the Board:

1. Progressive Marketing Group, Website Upgrade	\$4,000.00
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Superintendent Granger reported on the following:

1. Pipe leak was found on the suction side of booster 6 at the Neulist Avenue Plant. The leak is located between the valve house and wall of the storage tank. Emergency repair will be required.
2. The new domestic and fire service connections for 322 Main Street was successfully completed on Tuesday, February 28th.
3. Provided the Board with an updated fact sheet on 1,4- dioxane for review and reference.
4. Advised the Board that the 2004 Ford F350 diesel pick-up is experiencing significant engine issues. Based on the age and condition of the vehicle the Superintendent will obtain bid pricing for replacing the pick-up truck.

William Merklin, P.E. reported on the following:

1. Beacon Hill Tank Replacement – A preconstruction meeting was held at the Water District on Thursday, February 23rd. A notice to proceed was provided to the contractor at the meeting. A detailed construction schedule will be provided shortly.
2. Neulist Avenue Electrical Upgrade – Work on the detailed design documents remains on schedule.
3. Cooperative Meter Bid with the Village of Sands Point – notice to proceed was issued to the contractor on February 24, 2017. The Port Washington Water District can now commence with purchasing meters off the bid.

Peter Fishbein, Esq. reported in executive session.

Old / New Business:

RESOLUTION 2017-34

Emergency repair to the Booster 6 suction pipe at the Neulist Plant is recommended by the Superintendent based on the critical operation of the pump for the facility. Atlantic Wells, Inc. of Huntington Station, New York is presently on site to replace the access hatch for the water tank. Based on the qualifications, experience and ability of the contractor to make emergency repairs, the Superintendent recommends that Atlantic Wells be retained on an emergency basis based on an amount not to exceed \$50,000.00. A motion was made by Commissioner Meyer to award of the emergency repair work to Atlantic Wells. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-35

NYSDEC recommends annual calibration of well flow meters based on new water conservation reporting requirements. The Superintendent recommends that Long Island Controls, Inc. of Great River, New York be retained to provide services for the maintenance of controls and related treatment equipment pursuant to the request for proposal issued by the Massapequa Water District (dated 10.27.2016) under the Long Island Water Conference Purchasing Cooperative. The calibration of well flow meters falls under this technical service. The hourly rate for the service is \$125 per hour with an allowable mark-up of 15% for parts and materials. The cost for the calibration services will not exceed \$ 9,500. A motion was made by Commissioner Germain to award of the well flow meter calibration work to Long Island Controls, Inc. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-36

Replacement of the fire hydrant that was struck and damaged by a passenger car south of 145 West Shore Road. Bancker Construction Corp. has provided a proposal dated February 27, 2107 under Nassau County Department of Public Works Requirements Contract no. S80030Z to perform the hydrant replacement work based on a lump sum amount of \$5,779.00. A claim has been filed with the insurance company for the car owner. A motion was made by Commissioner Meyer to approve Resolution 2017-36. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$28,253.04 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 1, 2017.

Peter Meyer, Secretary