

February 1, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 1, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on January 25, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of February 1, 2017:

General Checking	\$984,857.08
Money Market	\$975,218.33
Tap Fee Account	\$85,301.60
Repair Reserve Fund	\$416,419.38

It was agreed that the Water District will participate in the Earth Day event that will be sponsored by the Town of North Hempstead at the Port Washington Library on April 22nd. Superintendent Granger will follow-up with Councilwoman DeGiorgio's office.

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2017-01 – Distribution Valve Maintenance Program. Bancker Construction of Islandia, New York and Utility Service Co. Inc. of Perry, Georgia submitted bids that were provided with bid bonds pursuant to water District requirements. The bid contains numerous unit bid pricing schedules that will require detailed review by district staff. The Board requested that the Superintendent review the bids and report his findings and recommendations at the next Board meeting.

Superintendent Granger reported on the following:

1. Leak detection survey of the second half of the distribution system is underway and should be completed by next week. So far no major leaks have been detected.
2. Hydrant maintenance work is underway with 41 hydrants completed last week.
3. Layne commenced with repairs to the Hewlett Nitrate Treatment System on Monday, January 30th. The work should be completed by the end of next week.
4. Requested permission to attend the New York section of the American Water Works Association Spring Meeting from April 24, 2016 to April 27, 2016, the cost not to exceed \$1,500.00. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the Superintendent to attend this meeting. Carried.
5. Superintendent Granger advises the Board that a Grade IB water plant operator course is being offered by Richard W. Tobin this spring in Garden City Park. Four water district employees have expressed interest to take the training. Superintendent Granger advised the Board that the Water District is a Grade IB system and that he is the only operator who holds the certification. He recommends that the four interested employees be provided with the training to obtain the certification. The cost of the training course including materials will not exceed a cost of \$1,400 per employee. A motion was made by Commissioner Germain and seconded by Commissioner Meyer to approve the Grade I training for four employees. Carried.

6. Superintendent Granger advised the Board that T. Mina Supply submitted additional information for the District to review that confirms that the vendor will be able to provide certain materials that will conform with the District bid specifications. Based on staff review of the additional documentation it is recommended that the bid award be amended. This will result in lower pricing for certain items that will be in compliance with Water District requirements. Therefore, the Superintendent recommends that the Board amend Resolution 2017-13.

Peter Fishbein, Esq. reported in executive session

Old / New Business:

RESOLUTION 2017-13 (Amended):

Based on the recommendation of the Superintendent, amendment of award of Contract No. 2016-05 – Water Service Supplies, Fire Hydrants & Water Main Appurtenances to Ferguson Waterworks and T. Mina Supply Inc submitted bids based on unit prices for individual items in accordance with the attached amended bid summary sheet for the period of January 1, 2017 through December 31, 2017. The Superintendent recommends to amend bid award based on the unit prices submitted and the qualifications of the low bidders. A motion was made by Commissioner Meyer to amend Resolution 2017-13. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-25

The Board of Commissioners desires to reaffirm Medicare premium reimbursements paid to retired employees and their dependents. When Medicare is primary to the New York State Health Insurance Program (NYSHIP), the Port Washington Water District (PWWD) will reimburse retired employees and their dependents for the standard Medicare Part B including Income-Related Monthly Adjustment Amount (IRMAA) and Part D premiums (excluding any penalty for late enrollment). A motion was made by Commissioner Meyer to approve Resolution 2017-24 – Medicare Premium Reimbursement. Seconded by Commissioner Germain. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$33,323.12 were approved for payment by the Board.

A motion was made by Commissioner Meyer to go into executive session to discuss personnel and legal matters at 8:45 am. The regular meeting resumed at 9:05 am.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 1, 2017.

Peter Meyer, Secretary