

January 11, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 11, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on January 04, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of January 11, 2017:

General Checking	\$878,661.86
Money Market	\$975,218.33
Tap Fee Account	\$82,221.60
Repair Reserve Fund	\$416,419.38

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$868.78
2. D & B Engineers & Architects, Engineering, Sandy Hollow Garage	\$304.34
3. D & B Engineers & Architects, Engineering, Morley Park Station	\$1,519.51
4. D & B Engineers & Architects, Engineering, Neulist Ave Hatch Replacement	\$1,163.33
5. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$30,896.54

Superintendent Granger reported on the following:

1. Water District personnel successfully repaired a water service line leak located in front of 35 Hickory Road on Tuesday, January 10th.
2. Issued press releases this week on the importance of keeping fire hydrants clear and accessible during this snowy winter and on the Water District staying on top of emerging contaminants.
3. The Water District office closed in observance of the Martin Luther King holiday on Monday January 16th.
4. Superintendent Granger advised the Board that the Water District GIS base map has been completed. He will schedule a demonstration for the Board at an upcoming meeting.
5. The Water District Safety Manual has been completed and will be distributed to all employees shortly.
6. Reviewed the latest UCMR3 results with the Board for Strontium. Detections ranged from 25 to 306 ppb which is well below the EPA health reference level of 1,500 ppb, so there are no special actions our District or customers need to take.

William Merklin, P.E. reported on the following:

1. Beacon Hill Tank Replacement – Held a bid review meeting with Caldwell Tank and electrical subcontractor yesterday. Should be in a position to provide the Board with a recommendation of award next week.
2. Circle Drive Water Main – A meeting is scheduled with the contractor this afternoon to close-out the project.
3. Annual Drinking Water Quality Report – D&B will be commencing with data collection shortly.

Peter Fishbein, Esq. reported in executive session.

Old / New Business:

RESOLUTION 2017-12:

To appoint Italo J. Vacchio, as Secretary to the Board, effective January 1, 2017. A motion was made by Commissioner Germain to approve Resolution 2017-12. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2017-13:

Award of Contract No. 2016-05 – Water Service Supplies, Fire Hydrants & Water Main Appurtenances to Ferguson Waterworks and T. Mina Supply Inc. submitted bids based on unit prices for individual items in accordance with the attached bid summary sheet for the period of January 1, 2017 through December 31, 2017. The Superintendent recommends bid award based on the unit prices submitted and the qualifications of the low bidders. A motion was made by Commissioner Meyer to approve Resolution 2017-13. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-14:

During 2016 a leak detection survey of half of the water distribution system was performed that resulted in a significant reduction of water leaks in the District. Upstate Leak Detection of Syracuse, New York provided leak detection services to the District during 2016 at a cost of \$10,000 and has offered to survey the remaining half of the distribution system for the same fee during 2017. The Superintendent recommends that the remaining half of the distribution system be surveyed for leaks as a proactive means to reduce water waste and conform with the NYSDEC water conservation requirements. A motion was made by Commissioner Germain to approve retaining Upstate Leak Detection to perform a leak detection survey of the remaining half of the water distribution based on a fee not to exceed \$10,000. Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2017-15:

A.C. Schultes provided an inspection report and recommendations for repairs for the Sandy Hollow Road Well 1 pump in a report to the Superintendent dated January 5, 2017. Recommended work includes rehabilitating the electric motor, right angle gear drive and discharge head and replacement of the column and pump bowl assembly. Total cost for repairs to the vertical turbine pumping unit will be \$10,146.00. The Superintendent concurs with the repairs detailed in the report and recommends that A.C. Schultes be authorized to perform the repair work in accordance with the provisions of the Annual Well and Booster Pump Maintenance and Repair contract with the District. A motion was made by Commissioner Brackett to authorize A.C. Schultes to perform the repair work to the Sandy Hollow Road Well 1 pump. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$19,347.82 were approved for payment by the Board.

A motion was made by Commissioner Germain to go into executive session to discuss legal matters at 8:50 am. The regular meeting resumed at 9:00 am.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 11, 2017.

Peter Meyer, Secretary