

November 23, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, November 23, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on November 16, 2016, were read and approved.

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$628.83
2. D & B Engineers & Architects, Engineering, Circle Drive Water Mains (Bond Issue)	\$4,118.71
3. D & B Engineers & Architects, Engineering, Circle Drive Water Mains (Bond Issue)	\$5,795.94

The Board further reviewed the District's account balances as follows as of November 23, 2016:

General Checking	\$1,071,260.66
Money Market	\$975,218.33
Tap Fee Account	\$76,971.60
Repair Reserve Fund	\$416,419.38

It was agreed that the Commissioners and Superintendent Granger will attend a meeting of the Long Island Water Conference on November 28, 2016 in Syosset.

Superintendent Granger reported on the following:

1. Reported that a critical generator at the Neulist Plant has developed an oil leak that needs to be addressed as soon as possible. H.O. Penn has submitted a quotation in the amount of \$2,376.50 to make the repair. The Superintendent recommends that the work be authorized so that repair can be made as soon as possible. A motion was made by Commissioner Germain to authorize the repair work. Seconded by Commissioner Brackett. The motion was unanimously approved.
2. Provided the Board with a proposal from Progressive Marketing to upgrade the water district web site. Supt. Granger will invite a representative from Progressive Marketing to a future meeting so that they can review the proposal and upgrade options in further detail.
3. Overall revenues and expenses through October 2016 are tracking on budget.
4. Reviewed recent water quality data with the board as it relates supply well chloride levels. When compared to 2015, chloride levels, which are used to evaluate saltwater intrusion concerns, have decreased in 11 of the 12 supply wells tested. This can be attributed to a decrease in peak summer pumpage and better pumpage management.

Peter Fishbein, Esq. – Reported in executive session

A motion was made by Commissioner Germain to go into executive session to discuss legal matters at 8:40 am. The regular meeting resumed at 8:50 am.

Checks for payment of claims, due from the Port Washington Water District totaling \$95,618.71 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on November 23, 2016

Mindy Germain, Acting Secretary