

August 31, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 31, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 24, 2016, were read and approved.

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Tank Pressure Washing	\$2,500.00
2. D & B Engineers & Architects, Engineering, Tank Pressure Washing	\$1,200.00
3. D & B Engineers & Architects, Engineering, Sandy Hollow Garage	\$1,774.38
4. Zimmerman/Edelson, Professional Services, Beacon Hill Tank & Advertising	\$443.93

The Board further reviewed the District's account balances as follows as of August 31, 2016:

General Checking	\$153,048.85
Money Market	\$975,218.33
Tap Fee Account	\$73,221.60
Repair Reserve Fund	\$416,419.38

Superintendent Granger reported on the following:

1. Water District property and liability insurance renewal premiums for 2016-2017 will be \$113,217.35 which represents a decrease by \$152 when compared to current premiums however the property limit has increased by 9.7%. The current insurance carrier is Allied World Assurance Company which has AM Best "A" rating. The Water District insurance consultant worked with the Water District insurance broker and approached American Alternative Insurance, State National and U.S. Specialty to assess market conditions and obtain quotations. All three carriers were unable to provide competitive quotes at this time. Therefore, the Superintendent recommends renewal with the incumbent carrier, Allied World Assurance Company. A motion was made by Commissioner Germain to renew the property and liability insurance with Allied World Assurance Company. Seconded by Commissioner Meyer. The motion was unanimously approved.
2. Interviews for the water servicer trainee position concluded yesterday. The Superintendent will be meeting with Field Supervisor Chodkowski to discuss the candidates further and provide a recommendation to the Board for consideration by next week.
3. The 2016 tax lien list will be submitted to the Town of North Hempstead before September 12, 2016.
4. The Water Research Foundation will be providing a webinar on "Smart Irrigation Controller Demonstration and Evaluation in Orange County, Florida" on Tuesday, September 27 from 3 to 4 pm.

William Merklin, P.E. reported on the following:

1. Circle Drive Water Main Replacement – The Contractor should have the punch list completed this week. D&B will coordinate an inspection of the punch list with the Village of Plandome Manor.
2. An updated site plan for the Beacon Hill Tank replacement project has been completed. Mr. Merklin reviewed the updated plan with the Board.

The Board agreed to schedule a special meeting with the residents in the immediate vicinity of the Beacon Hill Tank to provide an update on the status of the project and schedule. The meeting will be held on Tuesday, September 27, 2016 at 7pm. The meeting will be held in the Water District Board room. Superintendent Granger will prepare and send out meeting notices.

Checks for payment of claims, due from the Port Washington Water District totaling \$117,396.83 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 31, 2016.

Peter Meyer, Secretary