

July 27, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 27, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 20, 2016, were read and approved.

The Board further reviewed the District's account balances as follows as of July 27, 2016:

General Checking	\$161,923.32
Money Market	\$975,218.33
Tap Fee Account	\$73,221.60
Repair Reserve Fund	\$416,419.38

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2016-02 - White Crystal Solar Salt. Only one bid was received and provided by Morton Salt, Inc. of Chicago, Illinois. A unit price of \$167.87 per ton was provided for the period of September 1, 2016 to August 31, 2017. Based on an estimated 140 tons of solar salt per year the total bid price was \$23,501.80. There was a provision to provide pricing for an additional year from September 1, 2017 to August 31, 2018 however the bidder did not provide pricing for the additional year. Superintendent Granger advised the Board that the bid price is the same as the current bid price for September 1, 2015 to August 31, 2106. He also noted that the bid notice was advertised in the official water district newspaper on July 13, 2016. The White Crystal Solar Salt is used to regenerate the resin for the Hewlett Well 4 nitrate treatment system and is a specialty item. Therefore, only having only one responsive bidder is not unusual for the product. Based on the past successful performance of the vendor, the price furnished and quality of the product provided, Superintendent Granger recommends award of Contract No. 2016-02 White Crystal Solar Salt to Morton Salt, Inc. of Chicago, Illinois. A motion was made by Commissioner Meyer to award the contract to Morton Salt, Inc. It was seconded by Commissioner Germain. The motion was unanimously approved.

Superintendent Granger reported on the following:

1. The draft for the 2017 budget to be completed by the end of the week. The Water District will be able to stay within the tax cap which is computed to be 0.68% for 2017. A Special District budget kickoff meeting with the Town of North Hempstead is scheduled for 9AM, Thursday, August 4<sup>th</sup> and will be held at Town Hall. The Water District accountant will be attending the meeting with the Superintendent. The budget must be submitted to the Town by August 22, 2016.
2. Road restoration for the Circle Drive water main project was substantially completed on Thursday, July 21<sup>st</sup>. The contractor is performing general cleanup and curb/sidewalk repairs, as well as touch up work. Our consulting engineer will be looking to schedule a walk though meeting with the Village for Tuesday Aug 4<sup>th</sup> or Thursday Aug 6<sup>th</sup>.
3. National Wash Authority, LLC has completed pressure washing the exterior of the Sandy Hollow

Road ground water storage tank and granular activated carbon unit. A joint review of the ground tank brick façade with the contractor and our consulting engineer determined that the application of a masonry sealer will prolong the life of the masonry by preventing freeze thaw damage and minimizing biological re-growth. The contractor provided the District with a quotation to apply masonry sealer to the ground tank in the amount of \$4,735.00. Our consulting engineer reviewed the proposal and product technical data/reviews. Based on their review our consulting engineer recommends proceeding with the masonry sealing application to the Sandy Hollow Road Tank. The application of the product will prolong the useful life of the masonry façade of the tank by reducing/eliminating moisture and debris penetration following the removal of such debris via the pressure washing of the tank. They also noted that the general appearance of the façade should remain unchanged following the application. A motion was made by Commissioner Germain to proceed with the additional masonry sealing work in the amount not to exceed \$4,735.00. It was seconded by Commissioner Meyer. The motion was unanimously approved.

William Merklin, P.E. reported on the following:

1. Provided the Board with an updated schedule for the Beacon Hill Tank replacement project for review. Advised the board that soil borings will commence in the next several weeks.

A motion was made by Commissioner Bracket to enter into executive session to discuss a litigation matter at 8:40 AM. The regular meeting resumed at 8:50AM.

Peter Fishbein, Esq. – Reported in executive session.

Checks for payment of claims, due from the Port Washington Water District totaling \$39,660.09 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:55am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 27, 2016.

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Peter Meyer, Secretary