

July 13, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 13, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 6, 2016, were read and approved.

The Board further reviewed the District's account balances as follows as of July 13, 2016:

General Checking	\$209,470.85
Money Market	\$975,218.33
Tap Fee Account	\$70,971.60
Repair Reserve Fund	\$416,419.38

Superintendent Granger reported on the following:

1. To follow up from the prior meeting the 181.1 million gallons of water that was pumped during the month of June was the most for the aforementioned month since 1992.
2. Planning for the 2017 water district budget is underway.
3. The bid for solar salt for the Hewlett Well No. 4 nitrate treatment system is scheduled for advertisement today with bids slated to be received on July 27, 2016. Request for proposals are being solicited for the clean-out and restoration of the Bar Beach blow off chamber and for hydraulic control valve maintenance. The deadline for submission for both projects is Friday July 22, 2016.
4. Requested permission to attend the New York section of the American Water Works Association Tift Symposium from September 20, 2016 to September 22, 2016, the cost not to exceed \$1,500.00. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve the Superintendent to attend this convention. Carried.
5. Reported that the NYSDEC regulations for chemical bulk storage tanks have been revised to conform to federal regulations. This will require the water district to retain a certified tank operator. To obtain the required certification a water district employee or designated representative must take and pass a test administered by the NYSDEC. Training manuals are available and the test is an internet based test. The deadline for retaining a certified tank operator is October 2016. Supt. Granger has commenced with the training manual review process and will take the test during this August.
6. Discussed scheduling a special meeting to review the Superintendent's first six months report and recommended programs. The board agreed to schedule a special meeting for 1:30pm on Monday, July 18, 2016.

William Merklin, P.E. reported on the following:

1. Merrick Utility continues to perform road restoration activities on Circle Drive. The contractor encountered an unforeseen road condition that requires a different method for restoring the road.

The additional work will require extra labor and milling of the pavement. The section of the road contained asphalt on a concrete base. The cost for the additional work will be \$17,613.38 which has been summarized in a detailed time and materials estimate provided by the contractor. Divirka & Bartilucci has determined the cost for the additional work to be fair and reasonable and will prepare a contract change order.

2. Provided an update on the design phase for the Beacon Hill water storage tank replacement project.
3. The Nassau County Police Department has acknowledged communication with the contractor's insurance carrier as it relates to the settlement for damage to the police department communication system on the Southport Tank. The police department is reviewing the settlement offer provided by the contractor's insurance carrier at this time.

Checks for payment of claims, due from the Port Washington Water District totaling \$117,706.53 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 13, 2016.

Peter Meyer, Secretary