

April 27, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 27, 2016, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 20, 2016, 2016, were read and approved.

The following claims was received for payment and approved by the Board:

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|--------------------------------------------------------------------------|------------|
| 1. D & B Engineers & Architects, Engineering, Neulist Well No. 1 | \$3,692.71 |
| 2. D & B Engineers & Architects, Engineering, Property Search, New Wells | \$1,349.12 |

The Board further reviewed the District's account balances as follows as of April 27, 2016, 2016:

General Checking	\$457,211.79
Money Market	\$975,218.33
Tap Fee Account	\$66,471.60
Repair Reserve Fund	\$416,419.38

Superintendent Granger reported on the following:

1. The motorized blow off valve for Hewlett Well No. 4 has failed. Pursuant to water district procurement policy two quotes were obtained. The low quote in the amount of \$6,700.00 was submitted by Benson Contracting. The valve has a 2 to 3 week lead time, so it is recommended that the valve be replaced as soon as possible since water demand has been increasing. A motion was made by Commissioner Meyer to authorize the valve replacement and was seconded by Commissioner Brackett. The motion was unanimously approved.
2. Reviewed and discussed the spring newsletter with the Board. The newsletter and annual drinking water quality report are now ready for final printing.
3. The 2016 PILOT check was received from the Town of North Hempstead in the amount of \$13,789.14.
4. A report on the condition and recommended maintenance of all the hydraulic control valves was issued to the District by Harper Haines. The Superintendent is currently reviewing the report and has requested that additional information be provided by the contractor.
5. Biannual inspection of the water district elevated tanks was completed on Friday April 22 by H2M architects and engineers. Inspection of the ground storage tanks by D & B engineers and architects is scheduled for Friday April 29th.

William Merklin, P.E. reported on the following:

1. Status of the repairs to the Southport Tank.
 2. Survey of the Beacon Hill Tank site was completed on Tuesday April 26th.
 3. D& B met with the representatives of PSE&G this past Tuesday to review the clearance of overhead electric wires at the Beacon Hill site to assess measures required to facilitate tank replacement construction.
- A similar meeting with Verizon and Cablevision will be held in the near future.

Peter Fishbein, Esq. reported on the following:

1. Status of the closeout of the Circle Drive water main project.

Checks for payment of claims, due from the Port Washington Water District totaling \$12,383.14 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 27, 2016, 2016

Peter Meyer, Secretary