

April 20, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 20, 2016, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 6, 2016, 2016, were read and approved.

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Legal Services March 2016	\$4,056.25
2. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$1,315.51
3. D & B Engineers & Architects, Engineering, Southport Tank interim repairs	\$862.84
4. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue)	\$1,896.86

The Board further reviewed the District's account balances as follows as of April 20, 2016, 2016:

General Checking	\$444,422.25
Money Market	\$975,218.33
Tap Fee Account	\$66,471.60
Repair Reserve Fund	\$416,419.38

It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on April 25, 2016 in Mineola.

Superintendent Granger reported on the following:

1. D & B Engineers and Architects on April 4, 2016 made an amendment to the proposal for engineering services for the new Beacon Hill elevated water storage tank requesting a \$17,000.00 fee budget increase associated with public outreach efforts. A motion was made by Commissioner Meyer to authorize the fee increase and was seconded by Commissioner Germain. The motion was unanimously approved.
2. Change Order 4 was prepared by D & B Engineers and Architects for the electrical contract for the construction of the nitrate removal plant at Hewlett Well No. 4 (Project 2012-07). The change order provides a credit of \$20,647.00 to the District for unused contract allowances. A motion was made by Commissioner Germain to authorize the Chairman to execute the change order and was seconded by Commissioner Meyer. The motion was unanimously approved.
3. Superintendent Granger reported on his attendance of the NYSAWWA Spring Conference that included the following topics:
 - Lead and Copper
 - Cyber Security
 - Water transmission pipeline assessment
 - Water District participated in the annual NY section drinking water contest and placed third
 - EPA Water sense program

4. Discussed the water conservation pilot with the Board.
5. Reviewed and discussed the spring newsletter with the Board.

William Merklin, P.E. reported on the following:

1. Status of the repairs to the Southport Tank.
2. Neulist Well No. 1 is scheduled for sampling and test by the Nassau County Health Department today. Once satisfactory laboratory samples are obtained, the well can be placed back into service.
3. Survey of the Beacon Hill Tank site will commence on Thursday.

Peter Fishbein, Esq. reported on the following:

1. Status of the closeout of the Circle Drive water main project.

Checks for payment of claims, due from the Port Washington Water District totaling \$80,608.22 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 20, 2016, 2016

Peter Meyer, Secretary