

March 30, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 30, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
Italo J. Vacchio, Secretary

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 23, 2016, were read and approved.

The Board further reviewed the District's account balances as follows as of March 30, 2016:

General Checking	\$600,172.72
Money Market	\$975,218.33
Tap Fee Account	\$64,221.60
Repair Reserve Fund	\$416,419.38

H2M submitted a proposal to conduct the Nassau County Department of Health's requirement to do semiannual inspections of the two (2) elevated water storage tanks. The cost for a unit is \$1,300.00 with a yearly total of \$5,200.00. The Board directed that H2M be issued a purchase order to start the inspections for the District.

Superintendent Granger reported on the following:

1. Advised the Board as per their request, he has reviewed the bids for contract 2016-01 "Maintenance of Grounds". The lowest bid of \$13,000.00 from Landscapes of Long Island is the successful bidder. It was the Superintendent's recommendation that the bid be awarded to Landscapes of Long Island. A motion was made and seconded to award the bid as recommended. Carried.
2. Advised the Board that the current contract for virgin granular activated carbon is up. However, as per the conditions of the current contract the contract can be extended up to one year at the current contract price. The Board after review directed that Calgon Carbon be advised of the District's option to extend the contract for one year beginning on May 2, 2016.
3. The District has sent the revised site sampling plan to the Nassau County Department of Health as required.
4. Reviewed with the Board a draft letter to the Village of Plandome Manor concerning the road restoration for the Circle Drive water main project. This will be further studied by the Board before a final letter is to be sent.
5. PMG continues to work on the spring newsletter.

Checks for payment of claims, due from the Port Washington Water District totaling \$27,190.26 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:16am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 30, 2016.

Peter Meyer, Secretary