

March 23, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 23, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
William Merklin, P.E., Engineer  
Italo J. Vacchio, Secretary

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 16, 2016, were read and approved.

The following claims were received for payment and approved by the Board:

1. Zimmerman/Edelson, Inc., Beacon Hill Tank	\$1,489.36
2. D & B Engineers & Architects, Engineering, Neulist Well No. 1	\$4,990.02
3. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$1,313.48
4. D & B Engineers & Architects, Engineering, Annual Water Quality Report	\$3,093.66

The Board further reviewed the District's account balances as follows as of March 23, 2016:

General Checking	\$613,096.56
Money Market	\$975,218.33
Tap Fee Account	\$64,221.60
Repair Reserve Fund	\$416,419.38

It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on March 28, 2016 in Woodbury.

It was agreed to enter into the renewal for the Long Island Water Conference Purchasing Cooperative.

Commissioner Meyer offered the following resolution which was seconded by Commissioner Germain. The resolution was approved by all three commissioners.

WHEREAS, Section 119-m of Article 5-G of the General Municipal Law provides authorization for "performance by municipal corporations or districts of their functions, powers or duties on a cooperative, joint or contract basis" ("Intermunicipal Agreement" or "IMA"); and

WHEREAS, Article 13, Town Law Commissioner Elected Districts ("Commissioner Elected Districts") are encompassed within this statutory authority under General Municipal Law §119-n (b) where "the term 'District' means a County or Town Improvement District"; and

WHEREAS, General Municipal Law §119-o (d) authorizes Commissioner Elected Districts to enter into intermunicipal agreements regarding the "purchasing" of supplies "subject to general laws applicable to municipal corporations and districts"; and

WHEREAS, Public Authorities Law §1078 (12) authorizes the Suffolk County Water Authority "enter into cooperative agreements with other water authorities, municipalities or utilities companies" for the purchase of "commodities"; and

WHEREAS, the Long Island Water Conference (“LIWC”) is a Not-for Profit Corporation dedicated to promoting and facilitating cooperation between all municipal water purveyors on Long Island; and

WHEREAS, the LIWC is willing and able to offer its organizational skills toward the goal of implementing a purchasing cooperative for all of Long Island’s Commissioner Elected Water Districts and the SCWA; and

WHEREAS, it is the desire of the Port Washington Water District to realize fully the rights and benefits conferred by state law upon municipalities, as has been enumerated above, by entering into the intermunicipal agreement with the Long Island Water Conference Purchasing Cooperative,

NOW THEREFORE, upon the above referenced preambles, be it unanimously

RESOLVED, that the Chairman of the Board of Commissioners is hereby authorized, empowered, and directed to enter into the intermunicipal agreement annexed hereto for the Long Island Water Conference Purchasing Cooperative pursuant to the provisions of General Municipal Law §119; and be it further

RESOLVED, that the execution and delivery on behalf of, and in the name of, the Port Washington Water District and/or its designee(s) of the intermunicipal agreement for the Long Island Water Conference Purchasing Cooperative shall be conclusive evidence of approval by this governing body to join the Long Island Water Conference Purchasing Cooperative and to abide by the terms and conditions of the Long Island Water Conference Purchasing Cooperative intermunicipal agreement; and be it further

RESOLVED, that this Port Washington Water District being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this Resolution constitutes a Type II action pursuant to Section 617.5(c)(20) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 N.Y.C.R.R.) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection.

The Board renewed their participation with the New York Mutual Aid Assistance Agreement for water and waste water utilities. A copy of the agreement is on file at the District

At 8:15am Commissioner Brackett announced that bids would be opened for Contract No. 2016-01 Maintenance of Grounds as follows:

Landscapes of Long Island	\$13,000.00
M.J. Solomito Landscaping	\$18,500.00

The Board asked the Superintendent to review the bids and report his findings at the next Board meeting.

The Board of Commissioners and the Superintendent interviewed Ellyn Finkelstein for the position of account clerk. A motion was made by Commissioner Germain and seconded by Commissioner Brackett to hire Ms. Finkelstein as an account clerk. The motion was unanimously approved.

Superintendent Granger reported on the following:

1. Due to the condition of the 6 bay garage overhead rolling doors at the Sandy Hollow station he has received proposals for the replacement of the 6 doors as follows:

T.M. Kenny Inc.	\$24,540.00
Tierney & Courtney	\$31,200.00
Becker Garage Door	\$46,260.00

The Board after review of the above proposals directed the work be done by T.M. Kenny Inc.

2. Requested the Board review items for the spring newsletter that were drafted by PMG.
3. Reported on the meeting that he attended with the mayor of Plandome Manor concerning the road restoration for the Circle Drive water main project. Also at this meeting were our engineer and attorney.

William Merklin reported on the following:

1. D & B continues to work on the Southport Tank problem caused by NUCO Painting on the Nassau County Police communication system.
2. Reported on the ongoing Neulist Well No. 1 rehabilitation project.

Checks for payment of claims, due from the Port Washington Water District totaling \$82,811.34 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:19am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 23, 2016

---

Peter Meyer, Secretary