

March 2, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 2, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
Italo J. Vacchio, Secretary

Also present:
Gary Cucchi, PMG

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on February 24, 2016, were read and approved.

The Board further reviewed the District's account balances as follows as of March 2, 2016:

General Checking	\$1,000,370.92
Money Market	\$475,218.33
Tap Fee Account	\$64,221.60
Repair Reserve Fund	\$416,419.38

The Board after reviewing the District's account balances directed that \$500,000.00 be transferred from the general checking account to the money market account.

Superintendent Granger reported on the following:

1. Reviewed the February well pumpage with the Board.
2. After reviewing the safety equipment for the employees, he has placed an order to upgrade some of the equipment. He also requested permission to order a new multi gas detector in the amount of \$1,469.00.
Approved
3. Reported on the meeting he and Commissioner Germain attended with the New York State DEC on a pilot program on water conservation.
4. The Superintendent will be meeting with Schreiber student Emma Fieldman to go over ideas for her internship with the District.
5. Discussed with the Board a records retention schedule for the District. After review by the Board a motion was made by Commissioner Meyer and seconded by Commissioner Germain to adopt the records retention schedule. Carried.
6. Received a letter from the Village of Plandome Manor requesting a meeting to discuss the final road paving on the Circle Drive water main project. The Board asked Superintendent Granger to arrange a meeting with the Village.
7. Reported on the ongoing leak detection program.

Gary Cucchi from PMG met with the Board to go over ideas for the spring newsletter.

Checks for payment of claims, due from the Port Washington Water District totaling \$148,985.15 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:37am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 2, 2016

Peter Meyer, Secretary