

February 3, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 3, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer
Italo J. Vacchio, Secretary

Also present:
Patti Wood, Grassroots
Brian Gunderson, Village of Sands Point

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on January 27, 2016, were read and approved.

The following claims was received for payment and approved by the Board:

| | |
|---|------------|
| 1. D & B Engineers & Architects, Engineering, Fourth Quarter Retainer | \$2,000.00 |
| 2. D & B Engineers & Architects, Engineering, Circle Drive Water Mains (Bond Issue) | \$625.90 |
| 3. D & B Engineers & Architects, Engineering, Circle Drive Water Mains (Bond Issue) | \$3,915.14 |

The Board further reviewed the District's account balances as follows as of February 3, 2016:

| | |
|---------------------|--------------|
| General Checking | \$931,058.06 |
| Money Market | \$475,218.33 |
| Tap Fee Account | \$63,471.60 |
| Repair Reserve Fund | \$316,419.38 |

Superintendent Granger reported on the following:

1. The District had a main break on January 28, 2016 on Pepperday Avenue, District personnel made the repair.
2. The District repaired a leaking water service on Hemlock Drive.
3. Reviewed with the Board the January well pumpage report.
4. He is looking into a Records Retention Program.
5. Gave the Board a lead fact sheet on the recent water problems in Flint, Michigan, also assuring the Port Washington Water District that there has been no lead contamination in the Port Washington Water District.
6. Requested permission to attend the New York section of the American Water Works Association conference from April 12, 2016 to April 15, 2016, the cost not to exceed \$1,000.00. A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to approve the Superintendent to attend this convention. Carried.

William Merklin reported on the following:

1. D & B continues to work on the Southport police communication system cable damage.
2. D & B continues to work on the conservation and source water plans for the District.
3. The contractor continues to work on the rehabilitation of Neulist Well No. 1.
4. D & B is working on the Annual Water Quality Report for 2015.

Checks for payment of claims, due from the Port Washington Water District totaling \$38,667.24 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:14am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 3, 2016

Peter Meyer, Secretary