

December 23, 2015

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 23, 2015 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E. Engineer

Also present:
David Chauvin, Zimmerman/Edelson

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on December 16, 2015 were read and approved.

A letter was received from Divirka and Bartilucci Engineers submitting a proposal for appointment as engineers for the year 2016. The Board will review the proposal

The Board further reviewed the District's account balances as follows as of December 23, 2015:

| | |
|---------------------|----------------|
| General Checking | \$1,103,562.84 |
| Money Market | \$475,218.33 |
| Tap Fee Account | \$61,971.60 |
| Repair Reserve Fund | \$316,419.38 |

Divirka and Bartilucci presented a proposal for preparing the 2015 Annual Water Quality Report (AWQR). The fee will not exceed \$5,700.00. The Board approved Divirka and Bartilucci's proposal.

The Board reviewed the biannual report prepared by H2M on the Beacon Hill and Southport water storage elevated tanks.

The District received a letter from the NYS DEC enclosing the results from the recent groundwater sampling from the Munsey and Plaza Cleaners sites and the sentinel wells.

A letter was received from Italo Vacchio, Superintendent advising the Board that he will be retiring from the Port Washington Water District; his last day of employment will be January 15, 2016. The Board accepted his resignation.

A motion was made and seconded to retain Mr. Vacchio to assist in the transition of the new Superintendent as secretary to the Board.

A motion was made by Commissioner Meyer and seconded by Commissioner Brackett to hire Paul J. Granger as Superintendent of the Port Washington Water District effective January 18, 2016.

William Merklin reported on the following:

1. The Conservation and Sustainability Report should be done and delivered to the Board by next week.

2. Divirka and Bartilucci is working on a leak detection program for the District.

3. Divirka and Bartilucci is following up on the problem with the Southport Tank that affected the police communication system after the work by Nuco Painting.

Checks for payment of claims, due from the Port Washington Water District totaling \$124,495.71 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:25am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 23, 2015.

Peter Meyer, Secretary