

September 2, 2015

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 2, 2015 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 26, 2015, were read and approved.

The following claims were received for payment and approved by the Board:

1. Divirka and Bartilucci, Engineering, Updating Intersection Maps	\$715.24
2. Divirka and Bartilucci, Engineering, Inspection Water Storage Tank	\$2,400.00
3. Divirka and Bartilucci, Engineering, Disinfection Neulist Well No. 1	\$2,358.63
4. Divirka and Bartilucci, Engineering, Digitalizing District Intersection Maps	\$2,492.20

The Board further reviewed the District's account balances as follows as of September 2, 2015:

General Checking	\$793,113.08
Money Market	\$475,218.33
Tap Fee Account	\$56,726.60
Repair Reserve Fund	\$316,419.38

The District received a Notice of Claim in the matter of David Greaney against the County of Nassau, Town of North Hempstead and the Port Washington Water District. All the information has been forwarded to our insurance carrier.

It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on September 28, 2015 in Syosset.

The Board directed that the legal notice for publication for the commissioner's election on December 8, 2015 must be sent to the Port News, the District's website and also sent to the Town of North Hempstead to be put on the Town's website. The notice is as follows:

Notice is hereby given that an Annual Election will be held on the 8th day of December, 2015 at the Polish American Citizens Association, Inc., 5 Pulaski Place, Port Washington, NY 11050, between the hours of 12:00p.m. and 9:00p.m., for the purpose of electing one (1) Commissioner of the District for the term of three (3) years, commencing January 1, 2016.

Notice is further given that pursuant to Subdivision "20" of Section 215 of the Town Law, a Resolution has been duly adopted by the Commissioners of such District providing that candidates for the District shall file their names with the Secretary of the District or at the District office no later the 3:30 p.m. on November 6, 2015 and in addition, require that such nomination be submitted in Petition form, as provided by the District and available at the District office during regular business hours, subscribed by not less than twenty-five (25) qualified registered voters of the District.

At 8:15a.m. Commissioner Brackett announced that the bid will be taken for the Disinfection of Neulist Well No. 1, Contract# 2015-04 as follows:

Eagle Control	\$149,360.00
Subsurface Tech	\$83,999.00
Layne Christensen	No Bid

The Board asked William Merklin to review the bids and report his findings at the next Board meeting.

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the August well pumpage report.
2. Advised the Board that the 2nd half tax check in the amount of \$431,106.58 has been received from the Town. The Board directed that \$100,000.00 be transferred to the repair reserve fund.
3. As requested by the Town \$115,739.22 of unpaid water rents has been sent to the Town, which will be collected by the town on behalf of the Port Washington Water District.

William Merklin reported on the following:

1. Waiting for a start date from NUCO on the repairs to the Southport Tank.
2. Should have a draft of the revised Conservation Plan and Sustainability Program for the District by the end of September.
3. The digitization of the intersection mapping should be done shortly.

Checks for payment of claims, due from the Port Washington Water District totaling \$185,315.45 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:17am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 2, 2015.

Peter Meyer, Secretary