

June 24, 2015

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 24, 2015 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on June 10, 2015, were read and approved.

The following claim were received for payment and approved by the Board:

1. Bee, Ready, Fishbein & Hatter, Legal Services May 2015 \$3,268375

The Board further reviewed the District's account balances as follows as of June 24, 2015:

General Checking	\$556,533.47
Money Market	\$475,218.33
Tap Fee Account	\$54,476.60
Repair Reserve Fund	\$216,419.38

A letter was received from William Merklin P.E. of Divirka & Bartilucci as requested by the Board. The letter outlined Divirka & Bartilucci's proposal to provide engineering services for the design and construction of a new 250,000 gallon elevated water storage tank to replace the existing Beacon Hill Tank, The not to exceed fees for the scope of work is as follows:

Detailed Design and Permitting	\$146,000.00
Bidding and Construction Services	\$165,000.00
Inspection Services	<u>\$238,000.00</u>
Total	\$549,000.00

After review of the above proposal a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to accept Divirka & Bartilucci's proposal. Carried

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the July Board schedule.
2. Advised the Board that letters have been sent out to property owners who have past due water bills and if not paid by September 1, 2015 will be sent to the Town for collection as unpaid water rents.
3. Merrick Utilities is still waiting for a road permit from the Village of Plandome Manor for the Circle Drive water main project.

Checks for payment of claims, due from the Port Washington Water District totaling \$54,043.00 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:17am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 24, 2015.

Peter Meyer, Secretary