

March 11, 2015

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 11, 2015 at 8:00am.

PRESENT: COMMISSIONERS:

David R. Brackett, Chairman  
Mindy Germain, Treasurer &  
Acting Secretary

Italo J. Vacchio, Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the Flag.

Minutes of the meeting held on March 4, 2015 were read and approved.

The following claims were received for payment and approved by the Board:

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|---|------------|
| 1. Bee, Ready, Fishbein & Hatter, Legal Services February 2015            | \$2,550.00 |
| 2. Divirka and Bartilucci, Engineering, Property Acquisition (Bond Issue) | \$956.18   |

The Board further reviewed the District's account balances as follows as of March 11, 2015:

General Checking	\$769,455.55
Money Market	\$475,218.33
Tap Fee Account	\$43,226.60
Repair Reserve Fund	\$216,419.38

It was agreed that the Commissioners will attend a meeting of the Nassau-Suffolk Water Commissioners Association on March 16, 2015 in Franklin Square.

It was agreed to send all plant and field employees to an OSHA Safety Awareness Training program as required by PESH.

Superintendent Vacchio reported on the following:

1. Asked the Board for ideas for the spring newsletter.
2. Found a broken valve on the bypass for the Southport Tank. This will need to be replaced before any other work to repair the Clayton altitude valve. To replace the broken valve, we will need to shut down the Southport Tank and switch over to the Beacon Hill Tank. This work will be scheduled as soon as it can be done.
3. Gave the Board an update on the repairs needed on the Nitrate Plant at Well No. 4. William Merklin also reported on the o-ring problem at the plant.
4. Requested that Divirka and Bartilucci look into the possibility of putting all the inter-section sheets into a PDF file for the ease of operations on accessing the drawings for our use, concerning marking out and updating our underground facilities. Divirka and Bartilucci will look into the cost of the project and report back to the Board.
5. Has reviewed all the current contracts for supplies, chlorine, carbon etc. to make sure they are up to date. We need to bid for chlorine tabs and carbon. The bid date will be May 6, 2015.

William Merklin reported on the following:

1. Divirka and Bartilucci has sent out for proposals for the interim repairs at the Southport Tank.
2. Work should start on the water main project for Circle Drive and Irma Avenue in April (tentative).
3. Divirka and Bartilucci continues to work on the Beacon Hill Tank report.

Peter Fishbein reported he is reviewing all the current contracts for legal wording that needs to be updated. He is also waiting for a response from the insurance company on the summons, due on March 25, 2015.

Checks for payment of claims, due from the Port Washington Water District totaling \$25,575.37 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:07am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 11, 2015.

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Mindy Germain, Acting Secretary