

PORT WASHINGTON WATER DISTRICT

Organizational Meeting of the BOARD OF COMMISSIONERS

Held: January 7th, 2015

The Organizational Meeting of the Commissioners of the Port Washington Water District was held at the Office of the Board, 38 Sandy Hollow Road, Port Washington, New York at 8:00 am on January 7, 2015.

Present: Commissioners:

David R. Brackett, *Chairman*
Peter Meyer, *Secretary*
Mindy Germain, *Treasurer*

Also Present: Italo J. Vacchio, *Superintendent*
William Merklin, *District Engineer*
Peter Fishbein, *District Attorney*

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

MOTION: A motion was made to approve the minutes from the Board Meeting held on December 31, 2014.

The Board of Commissioners proceeded with the business of appointing the officers for the year 2015, as follows:

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| 1. | Chairman: | <u>David R. Brackett</u> |
| | Nominated by: | <u>Mindy Germain</u> |
| | Seconded by: | <u>Peter Meyer</u> |
| 2. | Secretary: | <u>Peter Meyer</u> |
| | Nominated by: | <u>David R. Brackett</u> |
| | Seconded by: | <u>Mindy Germain</u> |
| 3. | Treasurer: | <u>Mindy Germain</u> |
| | Nominated by: | <u>David R. Brackett</u> |
| | Seconded by: | <u>Peter Meyer</u> |

RESOLUTION: Designation of Depositories (Banks)

Capitol One Bank
933 Port Washington Boulevard
Port Washington, NY 11050

Bank of New York
805 Port Washington Boulevard
Port Washington, NY 11050

RESOLUTION: Travel Expenses – That the Commissioners and Superintendent be allowed all expenses including travel incurred while attending meetings, conventions and other business in connection with the water industry.

RESOLUTION: Commissioners' Compensation (fee): Meetings and District Business up to \$100 per Diem.

RESOLUTION: Employment of Auditor (CPA): Robert A. Johnson, CPA
75 Prospect Street
Huntington, NY 11743

RESOLUTION: Employment of Attorney: Bee, Ready, Fishbein, Hatter & Donovan LLP
170 Old Country Road
Mineola, NY 11501

RESOLUTION: Employment of Consulting Engineer's: Divirka & Bartilucci
330 Crossways Park Drive
Woodbury, NY 11797

RESOLUTION: Official Newspaper: Newsday / Port Washington News
Either or both will be used according
to the direction of the Board of Commissioners.

RESOLUTION: The following legal advertisement is to be published in the next issue of the Port Washington News:

Please take notice that the Port Washington Water District will hold regular Board meetings every Wednesday at 8:00a.m. In the event that a regularly scheduled meeting needs to be changed, or an evening meeting needs to be scheduled for statutory or resident needs, a notice shall be posted in advance at the District Business Office, 38 Sandy Hollow Road. The meetings will take place at the business office, Board Room, 38 Sandy Hollow Road, Port Washington, New York. All interested parties are invited to attend.

RESOLUTION: To appoint Italo J. Vacchio, Superintendent, as Record Access Officer for Freedom of Information requests made to the District.

RESOLUTION: To appoint Italo Vacchio, Superintendent, as Records Management Officer (RMO) for the Port Washington Water District.

The following claims were received for payment and approved by the Board:

1. Divirka and Bartilucci, Engineering, Southport Tank repair \$965.49

The Board further reviewed the District's account balances as follows as of January 7, 2015:

General Checking	\$606,341.24
Money Market	\$475,218.33
Tap Fee Account	\$43,226.60
Repair Reserve Fund	\$116,419.38

It was agreed that the Commissioners would attend a meeting of the Nassau-Suffolk Water Commissioners Association on January 19, 2015 in Williston Park.

It was agreed to continue to fund the USGS monitoring of the wells on the peninsula, the cost again will be \$10,000.00.

The Board was informed there would be a public meeting, which the DEC has scheduled concerning the Plaza Cleaners site under the New York Superfund Program. The public meeting will be on January 7, 2015 at 7:00pm at the Port Washington Public Library. The Board will be attending this meeting.

Superintendent Vacchio reported on the following:

1. Reviewed with the Board, the December well pumpage report and the yearly pumpage total for 2014.
2. The District found 84 illegal irrigation systems for the year. Also, there were 82 approved new irrigation systems for 2014.

William Merklin reported on the ongoing projects Divirka and Bartilucci continues to work on for the District.

He also forwarded copies of the UCMR3 reports for the Boards review.

Checks for payment of claims, due from the Port Washington Water District totaling \$79,451.06 were approved by the Board.

There being no further business to discuss, the meeting was adjourned at 9:07 am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on Wednesday, January 7, 2015.

Peter Meyer, *Secretary*