

March 11, 2014

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Tuesday, March 11, 2014 at 7:30pm.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent  
Bill DeWitt, Esq., Attorney  
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 5, 2014, were read and approved.

The following claims were received for payment and approved by the Board:

|   |            |
|---|------------|
| 1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Legal Services February 2014       | \$2,650.00 |
| 2. Divirka and Bartilucci, Engineering, PWPB Antenna Southport Water Tower        | \$347.16   |
| 3. Divirka and Bartilucci, Engineering, Intersection Maps                         | \$6,742.20 |
| 4. Divirka and Bartilucci, Engineering, Chemical Injection Improvement Well No. 7 | \$1,056.02 |
| 5. Divirka and Bartilucci, Engineering, Irma Avenue Water Main (Bond Issue)       | \$5,270.70 |
| 6. Divirka and Bartilucci, Engineering, 2013 Annual Water Quality Report          | \$1,756.30 |

The Board further reviewed the District's account balances as follows as of February 11, 2014:

|                     |              |
|---------------------|--------------|
| General Checking    | \$369,108.45 |
| Money Market        | \$876,218.33 |
| Tap Fee Account     | \$30,454.65  |
| Repair Reserve Fund | \$116,344.56 |

It was agreed that the Commissioners and Superintendent would attend a meeting of the Long Island Water Conference on March 24, 2014 in Woodbury.

A letter was received from Richard P. Ready, Esquire of Bee, Ready, Fishbein, Hatter & Donovan, enclosing the recorded easement for the Amsterdam at Harborside, this closes out the project.

A letter was received from Divirka and Bartilucci as requested by the Board enclosing the proposal for engineering for the water main improvements on Circle Drive, Janssen Drive and Colonial Drive as follows; also the estimated construction cost for the project is \$1,000,000.00

|                                 |                    |
|---------------------------------|--------------------|
| Detailed Design                 | \$83,000.00        |
| Bidding & Construction Services | \$60,000.00        |
| Full Time Inspection Services   | <u>\$36,000.00</u> |
| Total                           | \$179,000.00       |

The Board approved the above proposal.

The Board together with the Superintendent and engineer reviewed the letter bids sent out for a new roof, at the Sandy Hollow Booster Station.

|                               |                               |
|-------------------------------|-------------------------------|
| Robert Larsen, Village Roofer | Did not bid to specifications |
| Clearview Roofing             | No bid                        |
| F & F Roofing                 | No bid                        |
| H. Klein & Son, Inc.          | \$26,614.00                   |

After careful review a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to award the work to H. Klein & Son, Inc., as they bid on the specifications as requested. Carried.

Superintendent Vacchio advised the Board that Gary Cucchi of Progressive Marketing will be at the March 19, 2014 meeting to start on the Spring Newsletter and Annual Water Quality Report.

Checks for payment of claims, due from the Port Washington Water District totaling \$159,967.77 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:24pm.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 4, 2014.

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Peter Meyer, Secretary