

February 26, 2014

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, February 26, 2014 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on February 19, 2014, were read and approved.

The following claims were received for payment and approved by the Board:

1. Divirka and Bartilucci, Engineering, Nitrate Plant Hewlett Well No. 4 (Bond Issue) \$2,345.20

The Board further reviewed the District's account balances as follows as of February 26, 2014:

General Checking	\$415,463.72
Money Market	\$876,218.33
Tap Fee Account	\$30,447.75
Repair Reserve Fund	\$16,340.00

A letter was received from the Nassau County Department of Health enclosing guidelines and checklist to assist the District with the Annual Water Quality Report for 2013.

The Comptroller for the Town of North Hempstead sent a letter advising that the Town will be offering Bond Anticipation Notes during late March. If the Port Washington Water District is interested in borrowing funds for authorized capital projects, to please contact the comptroller's office.

At 8:15am Commissioner Brackett announced that bids would be opened for one (1) New 2015 Ford F-350 4x4 with a Reading Utility Body:

Tower Ford	\$54,933.00
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The Board and Superintendent after careful review of the bid a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to award the bid to Tower Ford. Carried.

Superintendent Vacchio reported on the following:

1. Reviewed with the Board the March Board Schedule.
2. Another fire hydrant was hit and damaged on February 25, 2014 at the intersection of Cottonwood Road and Cambridge Avenue. We have the driver and vehicle information on who damaged the hydrant.
3. The roof is leaking at the Sandy Hollow Booster building and needs to be replaced. Commissioner Meyer requested that Divirka and Bartilucci prepare specifications for a torched down roof replacement and that several prices can then be obtained.
4. The District had another 4" main break on Circle Drive. The valves did not hold to make the repair and a wider area needed to be shut down to cut the broken 4" UCI leaking joint.

Superintendent Vacchio requested permission to have Divirka and Bartilucci prepare an engineering cost report to replace the 4” mains in the Circle Drive area under the Bond Issue “Four (4) inch Main Replacement”. This was approved by the Board.

William Merklin reported on the following:

1. Divirka and Bartilucci has issued a letter to proceed for the work at Well No. 7 as of February 24, 2014.
2. Divirka and Bartilucci continues to work on the specifications for the water main replacement on Irma Avenue.
3. Divirka and Bartilucci is working on the 2013 Annual Quality Water Report.

Peter Fishbein reported he is working with the attorney for the Port Washington Police Department on the agreement for the antenna on the Southport Tank.

Also, he is working on the District’s exposure to cyber liability insurance and the policies the District needs to obtain a quotation for insurance.

Checks for payment of claims, due from the Port Washington Water District totaling \$66,215.84 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:56am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 26, 2014.

Peter Meyer, Secretary