

February 4, 2014

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Tuesday, February 4, 2014 at 1:00pm.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent  
Peter Fishbein, Esq., Attorney

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on January 29, 2014, were read and approved.

Commissioner Brackett announced that due to the possible severe weather condition, snow/ice storm predicted for early Wednesday morning the Board meeting was rescheduled to Tuesday February 4, 2014 today.

The following claims were received for payment and approved by the Board:

1. Divirka and Bartilucci, Engineering, Improvements Well No. 7	\$1,330.80
2. Divirka and Bartilucci, Engineering, Retainer 4 <sup>th</sup> Quarter	\$2,000.00
3. Divirka and Bartilucci, Engineering, Harbor Park Booster Station (Bond Issue)	\$1,166.22
4. Divirka and Bartilucci, Engineering, Intersection Maps	\$850.62
5. Bensin Contracting, Well 6 Air Stripper, Req.#5 (Bond Issue)	\$57,997.50

Discussion was had regarding the signing of checks. While the Board believes that the Secretary and Chair have appropriate authorization to sign checks, the Board approved the appointment of David Brackett and Peter Meyer each as Assistant Treasurer.

The Board further reviewed the District's account balances as follows as of February 4, 2014:

General Checking	\$351,923.78
Money Market	\$429,151.94
Tap Fee Account	\$28,940.27
Repair Reserve Fund	\$16,336.64

A letter was received from the Nassau County Civil Service Commission advising that the 2014 payroll has been approved and is extended to January of 2015.

A letter was received from the Roslyn Water District requesting the Port Washington Water District's assistance meeting their anticipated water demands this spring and summer pumping season. Should the need arise for an emergency supply of water as they, the Roslyn Water District, are in the process of trying to get several wells back into service due to contamination.

The Board tabled this request for further study.

A letter was received from the New York State DEC concerning the Munsey and Park Cleaners site. The report contained the recent ground water sampling results of November 2013.

Superintendent Vacchio reviewed with the Board the inspection report of the District's elevated tank inspection report.

Superintendent Vacchio requested that Divirka and Bartilucci prepare specifications for bid to address the maintenance on the tank to extend and delay the time at which a complete rehabilitation will be required.

The Board approved this request.

Checks for payment of claims, due from the Port Washington Water District totaling \$51,672.30 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 1:45pm.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on February 4, 2014.

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Peter Meyer, Secretary