

October 6, 2021

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, October 6, 2021 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

William DeWitt, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on September 29, 2021 were read and approved.

The Board further reviewed the District's account balances as follows as of October 6, 2021:

General Checking	\$2,419,502.28
Money Market	\$28,638.92
Tap Fee Account	\$33,170.78
Repair Reserve Equipment	\$87,119.50
Repair Reserve Bldg & Grounds	\$112,739.17

A letter was received from D& B regarding a proposal to provide services with the preparation of two grant applications for projects at the Sandy Hollow and Neulist Avenue Stations. The total not to exceed fee will be \$24,000.00. After review of the proposal a motion was made by Commissioner Brackett and seconded by Commissioner Germain to approve the proposal. The motion was carried as all Commissioners voted in favor.

Michelle Handley reported on the following:

1. Reviewed the September monthly pumpage with the Board. The usage is down compared to last year at the same time.
2. The lead and copper sampling for 2021 is complete and D&B is finalizing the required forms to submit to the Nassau County Health Department.

Michael Savarese, P.E. reported on the following:

1. Grant Funding Opportunities – Green Innovation Grant application under review. During the AWWA Tiff conference last week, the NYS Department of Health reported that these CFA grant applications are under review.
2. Stonytown AOP and Nitrate Treatment – Conducted conference call with EFC on 9/29 and received confirmation from EFC that we have everything in place required for grant execution. Preparing combined AOP/Nitrate treatment detailed design and preparation of building architectural elevations. Reviewed EFC grant execution documents.
3. Morley Park AOP Treatment – Conducted conference call with EFC on 9/29 and received confirmation from EFC that we have everything in place required for grant execution. Reviewed EFC grant execution documents.
4. Hewlett AOP Treatment – Bids received 9/29/21 are still being evaluated.
5. Beacon Hill Tank Port Washington Fire Department Antenna – Reviewing documents provided by Port Washington Fire Department vendor, Eastern Communications.

At 8:30am a motion was made to go into executive session.

At 9:00am the regular meeting resumed.

Checks for payment of claims, due from the Port Washington Water District totaling \$43,230.01 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on October 6, 2021.

Peter Meyer, Secretary