

March 18, 2020

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 18, 2020 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo Vacchio, Superintendent
Peter Fishbein, Attorney
Michael Savarese, P.E., Engineer
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on March 11, 2020 were read and approved.

The Board further reviewed the District's account balances as follows as of March 18, 2020:

| | |
|-------------------------------|--------------|
| General Checking | \$328,325.25 |
| Money Market | \$28,460.59 |
| Tap Fee Account | \$18,022.09 |
| Repair Reserve Equipment | \$343,771.41 |
| Repair Reserve Bldg & Grounds | \$112,037.19 |

The Board discussed with the Superintendent due to the corona virus and that this is a fluid situation that the District has determined that there are not any non-essential personnel that can be sent home and not come into work.

Superintendent Vacchio reported on the following:

1. We have a proposal from H.O. Penn (CAT) to repair generator No. 1 at the Neulist Station. The cost to repair cylinders would be \$42,215.07. The cost to rent for the summer a portable generator would be \$25,000.00 per month. The Board after reviewing the issue, a motion was made by Commissioner Meyer and seconded by Commissioner Brackett to have H.O. Penn make the needed repairs. Carried.
2. The Superintendent and the Board reviewed again the letter received from the attorney for Michael Boroumand. Mr. Boroumand wants to demolish a one family home at 15 Dunes Lane and construct a two family home, despite the District's moratorium that the District issued on October 31, 2019. The Board directed that Mr. Boroumand be advised that they will not wave the moratorium.
3. The Board reviewed a press release by Z&E on the District's strict water conservation measures that are being put in place to help the demands during peak usage times concerning irrigation water usage.

Michael Savarese, P.E. reported on the following:

1. Action Plan / Irrigation Reduction – Reviewed irrigation reduction plan communication. Reviewed timeframe and procedure for using North Shore Alert System.
2. Neulist Station Electrical and Miscellaneous Improvements – Progressing with draft documents for electrical design.
3. Ricks Well Pump Rehabilitation – Awaiting bond then will schedule contract signing.

Checks for payment of claims, due from the Port Washington Water District totaling \$62,657.04 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:05am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 11, 2020.

Peter Meyer, Secretary