

August 14, 2019

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 14, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Italo Vacchio, Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Michelle Handley, Office Manager

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meetings held on July 31, 2019 and August 1, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of August 14, 2019:

General Checking	\$90,851.71
Money Market	\$28,311.88
Tap Fee Account	\$3,735.95
Repair Reserve Equipment	\$341,975.06
Repair Reserve Bldg & Grounds	\$111,449.19

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services July 2019 \$4,818.66

A letter was received from the office of the Town Clerk requesting that on or before September 10, 2019 any unpaid water rents are sent to the Town.

Superintendent Vacchio reported on the following:

1. The Town forwarded the 2020 budget dates and deadlines.
2. As per the Board's direction a letter was sent to the Town requesting that the Town include in the fall borrowing 1.7 million dollars against our current bond issue HS821 to cover the cost of the Soundview area water main project.
3. Reviewed with the Board the 2020 preliminary draft of the budget.

At 8:15am Commissioner Brackett announced that bids will be opened for the Soundview water main project. The bid results were as follows:

Araz Industries -	\$3,536,540.00
Bancker Const. -	\$2,838,001.50
Alessio Pipe -	\$2,885,330.00
Merrick Utilities -	\$2,971,695.00

The bids will be evaluated by D & B and the results reported back at the next Board meeting.

Superintendent Vacchio continued with his report:

4. A letter was received from Local 808 Teamsters Union requesting to renegotiate the existing agreement.

5. Reviewed the July well pumpage report with the Board.
6. There is a problem at Stonytown Well 10. There is buildup of crystallized caustic soda on the 10” discharge piping to the distribution system. A section of the pipe will have to be removed and a new section installed so that the well will be able to discharge the wells related capacity. As this is our heavy pumping season it was requested that the required work be done on an emergency basis. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to approve this work. Carried.
7. A letter was received from the Port Washington Fire Department Chief’s office requesting that if the District was not using their current radio frequencies they would like to use the VHF frequencies. The Board after reviewing the Fire District’s request decided that the District does intend to continue to use the radio system.
8. After review by our attorney Mr. Fishbein it was agreed that the Chairman of the Board Mr. Brackett will sign the mutual letter of understanding between the Nassau County Police Department and the Port Washington Water District, for antenna placement on the Southport Tank.
9. A fire hydrant on Port Washington Blvd. was hit. The District will make the repairs. We have the police report and a bill for the repair will be sent to the vehicle owner.

Michael Savarese, P.E. reported on the following:

1. Morley Park AOP Treatment – Submitted site plan with proposed easement, building floor plan and building elevations to Nassau County for review.
2. Hewlett AOP Treatment – NCDOH is reviewing the comment-response package on pilot protocol. Preparing grant application package.
3. Hewlett Drainage Investigation – D & B visited site. It was dry and no standing water or drainage was observed.
4. Stonytown AOP Treatment - Preparing grant application package. Submitted pilot protocol to NCDOH and NYSDOH for review.
5. Neulist Booster 5 – A.C. Schultes was on site August 8, 2019. Due to existing conditions and concerns for disturbance the work will be held off until after pumping season.
6. Southport Antenna Inspections – The project is currently on hold as the Port Washington Police District is coordinating with Nassau County regarding approval to utilize one of their conduits for antenna wiring. Also, D&B reviewed the project drawings and submitted their comments and is awaiting the revised submittal.
7. Capital Plan / Bond Planning – Preparing the draft master plan report for review by the District.
8. Hydraulic Modeling – Compiling data for the model build and calibration.

It was agreed that the Commissioners will attend a meeting of the Nassau-Suffolk Water Commissioners Association on August 19, 2019.

Checks for payment of claims, due from the Port Washington Water District totaling \$17,058.27 were approved for payment by the Board.

At 9:09am a motion was made by Commissioner Brackett to go into executive session. At 9:25 the Board came out of executive session.

There being no further business to discuss the meeting was adjourned at 9:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 14, 2019.

---

Peter Meyer, Secretary