

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 30, 2019 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Attorney  
William Merklin, P.E., Engineer  
Michael Savarese, P.E., Engineer  
Brian McCarthy, PW Police District

The meeting was called to order by David Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes for the meeting held on January 23, 2019, were read and approved.

The Board further reviewed the District's account balances as follows as of January 30, 2019:

General Checking	\$101,726.79
Money Market	\$227,477.86
Tap Fee Account	\$132,437.58
Repair Reserve Equipment	\$462,139.33
Repair Reserve Bldg & Grounds	\$480,527.67

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Updating Intersection Maps	\$694.60
2. Gatz Sitework & Landscape Construction, Inc.	\$5,773.24

Prior to commencing with the reports, the Chair granted permission to for Sergeant Brian McCarthy of the Port Washington Police District to review a request to install a communications antenna on the Southport Tank. He advised that the original request was provided to the Water District back in 2011.

Superintendent Granger reported on the following:

1. Provided the Board with the December 2018 budget to actual expense and revenue report for review.
2. Advised the Board that Water Servicer Ryan Calenda has provided a letter of resignation for personal reasons effective January 29, 2019.
3. Reviewed water availability request for five new two-family structures located at 48A/B, 50A/B, 52A/B 54A/B and 56A/B Ashwood Road, Port Washington. The Superintendent recommends that water availability be granted. A motion was made by Commissioner Germain and seconded by Commissioner Meyer to grant water availability. Carried
4. Reviewed proposal dated 12.24.2018 from Philip Ross Industries for performing repairs at the Neulist Avenue and Sandy Hollow Road Plants.
5. The Water District pipe locator requires replacement.
6. Reviewed proposal provided by PCA Engineering for the annual inspection of above ground chemical storage tanks required for regulatory compliance,
7. Reviewed a report on the Water District EPA Watersense labeled smart irrigation controller program.

William Merklin P.E. reported on the following:

1. Reviewed proposed assessment of the 24-inch diameter transmission main. Will plan for scheduling

the field work during the fall.

2. The draining and cleaning of the Neulist water tank will be scheduled for the spring of 2020.
3. Discussed performing an advanced doxidation pilot study at the Morley Plant for the removal of 1,4 dioxane.

Peter Fishbein, Esq. - No report.

Old / New Business

**RESOLUTION 2019-35**

Accepting the resignation of Water Servicer Ryan Calenda effective January 29, 2019. A motion was made by Commissioner Brackett to accept the resignation of Water Servicer Ryan Calenda effective January 29, 2019. Seconded by Commissioner Germain. Commissioner Meyer abstained. The motion was approved.

**RESOLUTION 2019-36**

Authorizes the purchase of a pipe locator from Pollard Water in the amount of \$3,120.00. A motion was made by Commissioner Germain to authorize the purchase of a pipe locator from Pollard Water in the amount of \$3,120.00 . Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2019-37**

Proposal submitted by D&B Engineers and Architects for biannual sanitary inspection of the Neulist Avenue and Sandy Hollow Road water storage tanks first and second halves of 2019. Fee for the professional service will be a lump sum of \$4,800.00 (\$2,400.00 spring inspection and \$2,400.00 fall inspection). The biannual inspection is required for local health department compliance. A motion was made by Commissioner Meyer to authorize the sanitary water storage tank inspections in the lump sum amount of \$4,800.00. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2019-38**

Proposal submitted by H2M Architects + Engineers for the sanitary inspection of the Southport and Beacon Hill water storage tanks for the first and second halves of 2019. Fee for the professional service will be a lump sum of \$5,200.00 (\$2,600.00 spring inspection and \$2,600.00 fall inspection). The biannual inspection is required for local health department compliance. A motion was made by Commissioner Germain to authorize the sanitary water storage tank inspections in the lump sum amount of \$5,200.00. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2019-39**

Authorizes the performing repairs at the Neulist Avenue and Sandy Hollow Road Plants as per proposal dated December 24, 2108 by Phillip Ross Industries under the Water District Contract No. 2018-01 – Annual Mechanical Maintenance and Repair a cost not to exceed \$62,000.00. A motion was made by Commissioner Germain to authorize the repairs at the Neulist Avenue and Sandy Hollow Road Plants as per proposal dated December 24, 2108 by Phillip Ross Industries a cost not to exceed \$62,000.00. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$17,617.37 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 30, 2019.

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Peter Meyer, Secretary