

September 12, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 12, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent
Stephen Martir, Esq., Attorney

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meetings held on September 5th and 6th, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of September 12, 2018:

General Checking	\$144,767.77
Money Market	\$226,621.60
Tap Fee Account	\$128,158.21
Repair Reserve Equipment	\$470,514.33
Repair Reserve Bldg & Grounds	\$548,077.59

The following claim was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services August 2018 \$3,575.00

Superintendent Granger reported on the following:

1. Provided the budget to actual expense and revenue reports through July 31, 2018 to the Board.
2. Recommended that the Water District renew its service partnership agreement for Hach for the proactive maintenance of all ph, chlorine and nitrate analyzers.
3. On Wednesday, September 5, 2018 the Water District received bids for Annual Well and Booster Pump Repair and Maintenance Contract - Contract no. 2018-07. A total of three bids were received. A.C. Schultes of Woodbury Heights, New Jersey submitted the low bid for well and booster pump repair and maintenance and service from October 1, 2018 through September 30, 2019 in the amount of \$63,930.00. A.C. Schultes has successfully completed work of similar nature for the Water District. Therefore, it is recommended that the above referenced project be awarded to the lowest responsible bidder, A.C. Schultes for the period of October 1, 2018 through September 30, 2019.

Stephen Martir, Esq. – Reported in executive session.

Old / New Business

It was agreed that the Commissioners and Superintendent will attend a meeting of the Long Island Water Conference on September 24, 2018 in Syosset.

RESOLUTION 2018-106

Award of Annual Well and Booster Pump Repair and Maintenance Contract - Contract no. 2018-07 to A.C. Schultes of Woodbury Heights, New Jersey from October 1, 2018 through September 30, 2019. A motion was made by Commissioner Brackett to award Contract no. 2018-07 to A.C. Schultes. Seconded by Commissioner Meyer. The motion was unanimously approved.

RESOLUTION 2018-107

Authorizes the renewal of the service partnership agreement for the preventative maintenance of the Water District ph, chlorine and nitrate analyzers by Hach Company in the amount of \$15,708.00 for annual services commencing December 5, 2018, 2018. Commissioner Meyer made a motion to renew the service partnership agreement for the preventative maintenance of the Water District ph, chlorine and nitrate analyzers by Hach Company in the amount of \$15,708.00 for annual services commencing December 5, 2018, 2018. Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2018-108

Authorizes to hire special counsel to handle personnel matters for the Water District. Commissioner Meyer made a motion to hire special counsel to handle personnel matters for the Water District. Seconded by Commissioner Brackett. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 8:15am. The regular meeting resumed at 8:40am.

Checks for payment of claims, due from the Port Washington Water District totaling \$135,199.25 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 12, 2018.

Peter Meyer, Secretary