

August 29, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 29, 2018 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 22, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of August 29, 2018:

General Checking	\$132,492.18
Money Market	\$226,621.60
Tap Fee Account	\$128,158.21
Repair Reserve Equipment	\$470,514.33
Repair Reserve Bldg & Grounds	\$548,077.59

The following claim was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, Beacon Hill Tank (Bond Issue) \$38,546.23

Superintendent Granger reported on the following:

1. The Port Washington Police District has agreed to participate in the Water District "Shed the Meds" prescription medication disposal program that is scheduled for Saturday, October 13<sup>th</sup> from 10am to 1pm.
2. The Superintendent has developed an operation quick reference guide for staff. He is presently working on a plant operations standard operations protocol guide.
3. Met with representatives of D&B Engineers and Architects last week to review water main replacement scope and options for the Soundview Drive area.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – The surveyor will be on site today to document as-built conditions and define property line boundaries. Working with the contractor to obtain pricing for additional fencing

Peter Fishbein, Esq. – Reported in executive session.

Old / New Business

**RESOLUTION 2018-103**

For the Approval of Water District Salary Schedule 2018-07 with effective dates of August 20, 2018 and August 31, 2018. A motion was made by Commissioner Meyer to approve Salary Schedule 2018-07 with effective dates of August 20, 2018 and August 31, 2018. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:30am. The regular meeting resumed at 8:40am.

Checks for payment of claims, due from the Port Washington Water District totaling \$37,160.38 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:45am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 29, 2018.

---

Peter Meyer, Secretary