

July 25, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, July 25, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer  
Andrew Jones, Garland/DBS Inc.

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on July 18, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of July 25, 2018:

|                               |              |
|-------------------------------|--------------|
| General Checking              | \$219,311.36 |
| Money Market                  | \$226,448.51 |
| Tap Fee Account               | \$127,311.19 |
| Repair Reserve Equipment      | \$470,138.78 |
| Repair Reserve Bldg & Grounds | \$547,658.97 |

The following claim was received for payment and approved by the Board:

|  |              |
|--|--------------|
| 1. Caldwell Tanks, Inc., Req.#9, Beacon Hill Tank (Bond Issue) | \$279,315.77 |
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Superintendent Granger reported on the following:

1. Provided the budget to actual expense and revenue reports through June 30, 2018 to the Board.
2. Reviewed proposals submitted for the roof repair of the Neulist water storage tank. Based on the urgency of the repair the Superintendent recommends that the repair work be performed jointly with DN Tanks and Water District employees. This will allow work to proceed as soon as possible at the lowest cost.
3. The Town of North Hempstead has scheduled a Special District budget kick off meeting for 8:30am, Thursday, August 2<sup>nd</sup> at Town Hall. The Superintendent will be attending the meeting. Commissioners are also invited to attend the meeting.
4. Reviewed water availability requests for new single-family structures located at 95A and 95B Highland Avenue, Port Washington and 205 Elderfields Road, Manhasset, New York. The Superintendent recommends that water availability be granted. A motion was made by Commissioner Germain and seconded by Commissioner Meyer to grant water availability. Carried

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – The tank control system was installed and calibrated yesterday. The new tank is now in service. Engineer Merklin also reviewed the landscaping schedule with the Board. The schedule is dictated by the availability of plants and trees and weather conditions.

Peter Fishbein, Esq. – Reported in executive session.

Old / New Business

Andrew Jones reviewed the proposal to provide roofing material and service work to repair and replace roofs for the metal garage, EPDM repair and BUR garage including skylight replacement at the Sandy Hollow Road facility. He also answered questions provided by the Board.

**RESOLUTION 2018-91**

Authorizes Garland / DBS, Inc. to provide roofing material and service work to repair and replace roofs for the metal garage, EPDM repair and BUR garage including skylight replacement at the Sandy Hollow Road facility pursuant to the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Cobb County, GA and U.S. Communities (MICPA#14-5903) and proposal #25-NY-180621 dated June 29, 2018 in the amount not to exceed \$138,032.00. A motion was made by Commissioner Germain authorize Garland / DBS, Inc. to provide roofing material and service work to repair and replace the roofs on various buildings at the Sandy Hollow Road facility in the amount not to exceed \$138,032.00. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-92**

Authorizes the repair of the Neulist water storage tank roof by DN Tanks, Inc. in the amount of \$5,500.00 for mobilization and site inspection and \$800.00 per square foot for repair labor and supplies. A motion was made by Commissioner Meyer to authorize the repair of the Neulist water storage tank roof by DN Tanks, Inc.. Seconded by Commissioner Germain. The motion was unanimously approved.

A motion was made by Commissioner Meyer to enter into executive session to discuss employee matters at 8:55am. The regular meeting resumed at 9:15am.

Checks for payment of claims, due from the Port Washington Water District totaling \$67,707.26 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on July 25, 2018.

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Peter Meyer, Secretary