

June 27, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, June 27, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on June 20, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of June 27, 2018:

General Checking	\$126,190.61
Money Market	\$226,281.12
Tap Fee Account	\$124,219.76
Repair Reserve Equipment	\$786,287.70
Repair Reserve Bldg & Grounds	\$547,254.15

Superintendent Granger reported on the following:

1. Received a video and condition report on the 18-inch drain line that was recently cleaned by Earth Repair LLC. The drain line is structurally sound and will require periodic maintenance to address potential tree root intrusion.
2. The Nassau County Department of Health is scheduled to sample and inspect the new Beacon Hill Road Tank on Friday.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Completed review of the bids received for the Beacon Hill Tank Final Site Restoration and Landscaping contract. Based on the review conducted, D&B Engineers and Architects recommends award of the contract to the lowest responsible bidder, Gatz Sitework & Landscape Construction Inc. in the total bid amount of \$129,726.00.

Peter Fishbein, Esq. – No Report

Old / New Business

Based on the upcoming Independence Day holiday and upcoming vacations, the Board agreed to the following meeting schedule for July:

Tuesday, July 3<sup>rd</sup>  
Thursday, July 12<sup>th</sup>  
Wednesday, July 18  
Wednesday, July 25<sup>th</sup>

All meetings will commence at 8:00 AM.

**RESOLUTION 2018-84**

Authorizes the Chairman to execute a contract with Graybar Electric Company, Inc. for the installation of a new telephone system. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Contract. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-85**

Award of Contract No. 2018-05 – Beacon Hill Site Final Restoration & Landscaping to Gatz Sitework & Landscape Construction Inc. in accordance with Recommendation of Award by D&B Engineers and Architects dated June 25, 2018 in the total bid amount of \$129,726.00. A motion was made by Commissioner Germain award Contract No. 2018-05 – Beacon Hill Site Final Restoration & Landscaping to Gatz Sitework & Landscape Construction Inc. in accordance with the recommendation of award by D&B Engineers and Architects dated June 25, 2018 in the total bid amount of \$129,726.00. Seconded by Commissioner Meyer. The motion was unanimously approved.

A motion was made by Commissioner Germain to enter into executive session to discuss employee matters at 8:35am. The regular meeting resumed at 9:00 am.

Checks for payment of claims, due from the Port Washington Water District totaling \$24,085.15 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on June 27, 2018.

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Peter Meyer, Secretary