

March 28, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 28, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
William Merklin, P.E., Engineer  
Thomas Chodkowski

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 21, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of March 28, 2018:

General Checking	\$86,375.71
General Checking	\$320,336.86
Money Market	\$225,768.59
Tap Fee Account	\$118,698.89
Repair Reserve Equipment	\$826,330.87
Repair Reserve Bldg & Grounds	\$549,145.58

The following claims was received for payment and approved by the Board:

1. ADA Electrical Contracting LLC, Req.#1 Contract 2017-02 Neulist Electrical Improvements \$97,660.00

Superintendent Granger reported on the following:

1. Tree removal work at the Neulist site commenced this morning.
2. The automatic gate located at the main entrance for the Morley Park site on Searingtown Road has failed and cannot be opened remotely which is a safety hazard to our staff when accessing the site on the high traffic volume road. Immediate repair / replacement of the slide gate operator is recommended.
3. Commissioner Germain will be providing a presentation to student's tomorrow morning at the South Salem Elementary School.
4. Reviewed proposals submitted by Caterpillar, Case and New Holland for the purchase of a new backhoe and skid steer loader through NYSOGS Contract Group 40625 - Award 22792 Heavy Equipment. Staff tested out demonstration backhoes provided by Caterpillar and Case. Staff preferred the operation of the Caterpillar unit. The bucket on the Caterpillar unit had a worm gear on the bucket versus the typical piston that is on the Case and New Holland unit. This is an important safety feature according to staff. H.O. Penn is the local Caterpillar dealer who has provided reliable service of the Water District back-up generators over the past 20 years. H.O. Penn also provides onsite and garage service for the loaders. Based on staff operational preference, extended warranty and bucket safety feature, local service the purchase of the Caterpillar backhoe and skid steer loaders is recommended by the Superintendent.
5. Reviewed options for upgrading landline phone service and the phone system. A full service and system upgrade through Optimum business hosted voice will reduce annual phone service and system expenses by \$10,000.00.

William Merklin P.E. reported on the following:

1. Beacon Hill Tank Replacement – Tank painting contractor has mobilized to the site and has commenced with the installation of the containment system. Water main and drainage work is being performed this week.
2. Southport Tank – Spot repairs to the tank are scheduled for the week of April 2<sup>nd</sup>.

Old / New Business

**RESOLUTION 2018-52**

For the emergency repair of motor driven slide gate operators at the Morley Park and Neulist sites in the amount of \$4,818.00 based on proposal provided by Access Home Automation Inc. of Lindenhurst, New York. A motion was made by Commissioner Meyer to authorize the gate repair work. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-53**

Renewal of the joint funding agreement with the United State Geological Survey (USGS) for New York Water Science Center Water Resources Investigations during the period of October 1, 2017 through September 30, 2018 in the amount of \$10,000.00. The work performed under the agreement is vital for monitoring water quality and saltwater intrusion concerns within the Port Washington Water District service area. A motion was made by Commissioner Germain to have Chairman Brackett execute the Agreement with the USGS. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-54**

For allocating \$5,250.00 to fund a rebate program for fiscal year 2018 for the use of EPA Watersense labeled smart irrigations system controller on residential properties. A motion was made by Commissioner Meyer to authorize the allocation. Seconded by Commissioner Germain. The motion was unanimously approved.

**RESOLUTION 2018-55**

Authorizes the upgrade of the Water District landline phone service and the phone system through Optimum business hosted voice at a monthly cost of \$480.30 that includes phone system and service with initial installation costs not to exceed \$600.00. A motion was made by Commissioner Germain to authorize the phone service and the phone system through Optimum business hosted voice. Seconded by Commissioner Meyer. The motion was unanimously approved.

**RESOLUTION 2018-56**

WHEREAS, a general discussion was held by the members of the Board of Commissioners concerning the replacement of the Water District backhoe and skid steer loaders and the related transfer of funds; and

WHEREAS, the Board of Commissioners has decided to expend a sum not to exceed \$ 190,000.00 for such replacement and further, authorizes a transfer of funds not to exceed the sum of \$190,000.00 from the equipment capital repair reserve fund, in accordance with General Municipal Law, for the Water District backhoe and skid steer loaders.

NOW THEREFORE BE IT RESOLVED that, the Board of Commissioners of the Port Washington Water District, Town of North Hempstead, Nassau County, withdraw a sum not to exceed \$190,000.00 from the Equipment capital repair reserve fund for the replacement of the Water District backhoe and skid steer loaders.

This Resolution is adopted subject to a Permissive Referendum.

The above RESOLUTION was offered by Commissioner Peter Meyer and was seconded by Commissioner Mindy Germain.

A roll call vote was taken as follows:

Commissioner Brackett Aye  
Commissioner Meyer Aye  
Commissioner Germain Aye

Approved and so ordered

The Board directed that the following Legal Notice be published in the next issue of the Port Washington News.

Checks for payment of claims, due from the Port Washington Water District totaling \$89,869.17 were approved for payment by the Board.

A motion was made by Commissioner Meyer to enter into executive session to discuss legal and employee matters at 8:55 am. The regular meeting resumed at 9:15am.

There being no further business to discuss the meeting was adjourned at 9:20am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 28, 2018.

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Peter Meyer, Secretary