

March 21, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, March 21, 2018 at 8:00am.

**PRESENT: COMMISSIONERS:**

David Brackett, Chairman  
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on March 14, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of March 14, 2018:

General Checking	\$86,375.71
General Checking	\$392,692.07
Money Market	\$225,768.59
Tap Fee Account	\$118,619.07
Repair Reserve Equipment	\$826,330.87
Repair Reserve Bldg & Grounds	\$549,145.58

The following claims was received for payment and approved by the Board:

1. D & B Engineers & Architects, Engineering, TONH Leachate Tank (Bond Issue)	\$1,657.74
2. Caldwell Tanks, Inc., Req.#5, Beacon Hill Tank (Bond Issue)	\$249,967.04

Superintendent Granger reported on the following:

1. The 2017 Component Unit Annual Financial Report was submitted to the Town of North Hempstead on Friday. The Water District accountant is presently working on the full 2017 audit and financial statement which must be submitted to the Town by April 16<sup>th</sup>.
2. Installation of the video security system by Tyco has been completed. Based on the final walk through it is recommended that an additional wireless bridge be installed at the Sandy Hollow Road location to improve camera reliability back by the garages and field office. This would mitigate to the monthly cost to upgrade internet service for the field office. In addition the installation of a camera at the lower entrance to the administration building and the back of the Hewlett well station is recommended. This would be a change order to the contract with Tyco.

**Old / New Business**

It was agreed that the Commissioners and Superintendent will attend the Long Island Water Conference monthly meeting on March 26<sup>th</sup> in Woodbury.

**RESOLUTION 2018-50**

Authorizes the Chairman to execute Contract No. 2018-01 – Annual Mechanical Maintenance and Repair with Phillip Ross Industries. A motion was made by Commissioner Meyer to authorize the Chairman to execute the Contract and Agreement. Seconded by Commissioner Brackett. The motion was unanimously approved.

**RESOLUTION 2018-51**

Based on the recommendation of the Superintendent for the installation of a new wireless bridge and additional security cameras for video surveillance in the amount of \$4,557.04 and annual maintenance in the amount of \$257.00 by Tyco Integrated Security of Farmingdale, New York in accordance with proposal dated March 20, 2018 through New York State Contact no. PT63073 Award no. 20191. A motion was made by Commissioner Meyer to authorize the installation of a new wireless bridge and additional security cameras for video surveillance by Tyco Integrated Security. Seconded by Commissioner Brackett. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$132,194.96 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:50am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on March 21, 2018.

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Peter Meyer, Secretary