

January 10, 2018

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, January 10, 2018 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
Michael Savarese, P.E., Engineer
Michael Michel, Landscape Architect
Claudia Breckling, Landscape Architect

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on January 3, 2018, were read and approved.

The Board further reviewed the District's account balances as follows as of January 10, 2018:

General Checking	\$401,264.22
General Checking	\$200,000.00
Money Market	\$225,268.31
Tap Fee Account	\$112,446.05
Repair Reserve Equipment	\$950,710.31
Repair Reserve Bldg & Grounds	\$700,155.34

The following claim was received for payment and approved by the Board:

1. Caldwell Tanks, Inc., Req.#1, Beacon Hill Tank (Bond Issue)	\$299,250.00
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Superintendent Granger reported on the following:

1. Water main breaks were reported at the following locations and dates:

- Soundview and Fisherman's Drives on 1.3.2018
- Soundview and Driftwood Drives on 1.4.2018
- 127 Cow Neck Road on 1.4.2018
- Pepperday Ave and Radcliff Road on 1.9.2018

The water main breaks with the exception of 127 Cow Neck Road were successfully repaired by Water District personnel. The 127 Cow Neck Road main break was repaired by Bancker Construction. The contractor was called in on an emergency basis since, Water District personnel were working continuously on the Soundview Drive water main breaks. Water District staff also needs to perform snow removal activities at the plans so staffing was limited for the 127 Cow Neck Road repair.

2. Provided the Board with a water main break summary for the Soundview Drive / Cow Neck Road area.
3. Reported that overall pumpage for 2017 was down 12.2 percent when compared to the prior year. Warm weather pumpage from May through September was also down by 18.4 percent which was better than the NYSDEC goal of reducing warm weather pumpage by 15 percent. The cooler and wetter summer conditions along with Water District conservation efforts factored into the decrease in water demand.
4. A kickoff meeting was held with Watertrax this week for implementation of the online data management service for water quality. The service should be fully functional by the end of March.

At 8:15 am Commissioner Brackett announced that bids would be opened for the following contracts:
Contract No. 2018-01 – Annual Distribution System Repair & Maintenance

Bidder	Year 1	Year 2
Bancker Construction	\$ 33,976.21	\$ 35,675.03
Merrick Utility	\$ 32,660.46	\$ 34,141.54

The Board requested that the Superintendent to review the bids and report his findings at the next Board meeting.

Commissioner Germain provided the Board and Superintendent with an update on the Western Nassau Aquifer Committee meeting held on January 9, 2018.

Michael Savarese, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – The large crane has been mobilized to the site. Remaining steel will be transported to the project site today.
2. Neulist Electrical Upgrade – The project is substantially completed and is in the punch list phase.
3. Neulist Tank Evaluation – working on plans and specifications for the tank repair and site clearing phase.

Peter Fishbein, Esq. - No report.

Old / New Business

Michael Michel and Claudia Breckling of Michel & Associates Landscape Architects discussed final site restoration and landscaping options for the Beacon Hill Road water tank site.

RESOLUTION 2018-21

Authorizes the Superintendent to obtain proposals pursuant the Water District procurement policy to furnish Unit 6 (2018 Ford F-150 pickup truck) with auxiliary safety and utility lighting in the amount not to exceed \$5,000.00. A motion was made by Commissioner Meyer to authorize the installation of auxiliary safety and utility lighting in the amount not to exceed \$5,000.00. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2018-22

For the Approval of Water District Salary Schedule 2018-02 effective January 6, 2018. A motion was made by Commissioner Germain approve Salary Schedule 2018-02 effective January 6, 2018. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$12,378.52 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 10:10am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on January 10, 2018.

Peter Meyer, Secretary