

December 13, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 13, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on December 6, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of December 13, 2017:

General Checking	\$277,792.44
General Checking	\$200,000.00
Money Market	\$225,218.33
Tap Fee Account	\$110,171.60
Repair Reserve Equipment	\$950,499.38
Repair Reserve Bldg & Grounds	\$700,000.00

The following claims was received for payment and approved by the Board:

1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Professional Services November 2017	\$2,256.25
2. Zimmerman Edelson, Inc. Professional Services December 2017	\$3,250.00

Superintendent Granger reported on the following:

1. Reported that the pump motor for Neulist Well 3 has failed. A.C. Schultes, who has the current Water District contract for annual well and booster pump maintenance and repair, will be inspecting the well today.
2. Advised the Board that the hydraulic control valves for Booster Pumps 1 and 2 at Morley Park require replacement based on age and condition. It is recommended that the replacement work be coordinated through the pump replacement work that is currently underway at the water treatment plant.
3. Coordinated with the Port Washington Police District to provide a police escort for transportation of a construction crane for the Beacon Hill Tank replacement project from the Fire Department West Shore Road staging area to the project site.

William Merklin, P.E. reported on the following:

1. Beacon Hill Road Tank Replacement – A section of Longview Road between Beacon Hill and Hillcrest Roads will be shut down for part of the day to facilitate the delivery of steel and construction crane to the site.
2. Neulist Water Storage Tank – Working on preparing the SEQRA documents for the project.
3. Neulist Electrical Upgrade – PSEGLI is on site today to complete work on the utility side of the project. This required the shutdown of the Neulist Plant.

Peter Fishbein, Esq. reported in executive session.

Old / New Business

It was agreed that the Commissioners will attend a meeting of the Nassau Suffolk Water Commissioners Association on December 18, 2017 in Franklin Square.

RESOLUTION 2017-126

Authorizes the Chairman to execute legal services agreements with Sher Edling LLP for 1,4 Dioxane litigation, hexavalent chromium litigation and PFOS/PFOA litigation. A motion was made by Commissioner Brackett to authorize the Chairman to execute the Agreement. Seconded by Commissioner Germain. The motion was unanimously approved.

RESOLUTION 2017-127

Authorizes the Chairman to execute an Agreement with Govolution for online water bill payment processing services to include configuration, deployment, implementation, training, testing, compliance and customer support and maintenance services. A motion was made by Commissioner Germain to authorize the Chairman to execute the Agreement. Seconded by Commissioner Brackett. The motion was unanimously approved.

RESOLUTION 2017-128

Authorizes the replacement of hydraulic control valves consisting of equipment, materials, calibration and start-up for Morley Park Boosters 1 and 2 by A.C. Schultes under the water district Annual Well and Booster Pump Repair and Maintenance Contract / Contract no. 2016-04 at a cost not to exceed \$37,000.00. A motion was made by Commissioner Germain to authorize the replacement of hydraulic control valves for Morley Park Boosters 1 and 2 . Seconded by Commissioner Brackett. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$55,417.07 were approved for payment by the Board.

A motion was made by Commissioner Germain to go into executive session to discuss personnel and legal matters at 8:35 am. The regular meeting resumed at 9:15 am.

There being no further business to discuss the meeting was adjourned at 9:30am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 13, 2017.

Mindy Germain, Acting Secretary