

August 16, 2017

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, August 16, 2017 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary  
Mindy Germain, Treasurer

Paul J. Granger, P.E., Superintendent  
Peter Fishbein, Esq., Attorney  
William Merklin, P.E., Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on August 9, 2017, were read and approved.

The Board further reviewed the District's account balances as follows as of August 16, 2017:

General Checking	\$118,257.85
Money Market	\$475,218.33
Tap Fee Account	\$105,671.60
Repair Reserve Equipment	\$716,419.38
Repair Reserve Bldg & Grounds	\$700,000.00

Superintendent Granger reported on the following:

1. The Superintendent will be attending a meeting tomorrow morning with representatives of the NYSDEC Region 1 office and Irrigation Association of New York to discuss smart irrigation system controllers and the Water District rebate and public outreach program.
2. Met with a representative of PERMA on Monday to review Workers Compensation Insurance claims and experience modification factor (EMF).
3. Completed review of the Security Services proposal submitted by Tyco Integrated Security (Tyco) of Farmingdale, New York dated July 7, 2017. Work will include the installation of a video surveillance system for the Water District including maintenance and support in the total amount of \$171,165.96 through New York State Contact no. PT63073 Award no. 20191. Video surveillance can be a valuable tool to help water system operators ensure security of assets and monitor operations in remote locations. Many Long Island water systems of similar size to Port Washington Water District have installed video surveillance. These systems include Hicksville, Manhasset-Lakeville, Westbury, South Farmingdale, Massapequa and Bethpage. Over the past 10 years, video and wireless technology has improved significant and costs have decreased significantly. Video surveillance has become widespread and is a vital and important component for enhance security monitoring as recommended by the EPA. Tyco presently provides security services that include video surveillance to the Jericho and South Farmingdale Water Districts under New York State Contact no. PT63073. Both entities are satisfied with the services provided by Tyco. Therefore, the Superintendent recommends award of the project to Tyco Integrated Security.
4. Will be preparing a joint bid with the South Farmingdale Water District for the potential procurement of a water valve exerciser.

William Merklin, P.E. reported on the following:

1. Site clearing and erosion control work for Beacon Hill Tank Replacement is scheduled to start on Monday, August 21<sup>st</sup>.

2. A meeting was held with D&B, the Superintendent and SCADA contractor to review cyber security as part of the ERP / VA update project.
3. Shop drawing review continues for the Neulist Electrical Upgrade project.

Peter Fishbein, Esq. reported on the license agreement with the Nassau County Police Department.

Old / New Business:

It was agreed that the Commissioners will attend a meeting of the Nassau Suffolk Water Commissioner Association on Monday, August 21, 2017 in Farmingdale.

The Superintendent continued review of the draft of the 2018 Water District budget with the Board.

**RESOLUTION 2017-90**

For the award of Security Services for video surveillance Tyco Integrated Security of Farmingdale, New York in accordance with proposal dated July 7, 2017 for the Water District including maintenance and support in the total amount of \$171,165.96 through New York State Contact no. PT63073 Award no. 20191 as recommended by the Superintendent. A motion was made by Commissioner Germain to award the contract to Tyco Integrated Security. It was seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$170,423.28 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:25am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on August 16, 2017.

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Peter Meyer, Secretary