

December 28, 2016

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, December 28, 2016 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman  
Peter Meyer, Secretary

Paul J. Granger, P.E., Superintendent

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on December 21, 2016, were read and approved.

The Board further reviewed the District's account balances as follows as of December 28, 2016:

General Checking	\$857,666.05
Money Market	\$975,218.33
Tap Fee Account	\$82,221.60
Repair Reserve Fund	\$416,419.38

Superintendent Granger reported on the following:

1. D&B Engineers & Architects are currently reviewing the bid received last week for the replacement of the Beacon Hill Road Water Storage Tank.
2. The Water District office closed in observance of the New Year's Day holiday on Monday, January 2<sup>nd</sup>.
3. Replacement of the access hatch for the Neulist Avenue water storage tank is recommended by the Superintendent in order to address sanitary concerns with regard to age and condition of the existing hatch. Four written proposals were obtained for the hatch replacement work which ranged from \$16,800 to \$25,100. Atlantic Wells Inc. of Huntington Station, New York submitted the lowest proposal in the amount of \$16,800. Based on the qualifications and experience of the contractor, the Superintendent recommends award of the access hatch replacement work to Atlantic Wells Inc. A motion was made by Commissioner Meyer to award of the access hatch replacement work to Atlantic Wells Inc. Seconded by Commissioner Brackett. The motion was unanimously approved.
4. H.O. Penn commenced valve adjustment work and servicing of the cooling system for the engine for the Sandy Hollow Road Booster Pump. During disassembly of the engine it was revealed that crankcase oil was contaminated with coolant. Further repairs to the engine and the installation of a block water heater are necessary. Total cost for the repairs and installation of the heater based on a quotation provided by H.O. Penn will not exceed \$12,215.75. Based on the need to have the engine available for fire protection, the Superintendent recommends that the repairs and heater installation be authorized. A motion was made by Commissioner Meyer to authorize H.O. Penn to perform the repair work and heater installation at a cost not to exceed \$12,215.75. Seconded by Commissioner Brackett. The motion was unanimously approved.
5. A.C. Schultes provided an inspection report and recommendations for repairs for the Sandy Hollow Road Well 2 pump in a report to the Superintendent dated December 19, 2016. Recommended work includes rehabilitating the electric motor and discharge head and replacement of the column and pump bowl assembly. Total cost for repairs to the vertical turbine pumping unit will be \$10,742.00. The Superintendent concurs with the repairs detailed in the report and recommends that A.C. Schultes be authorized to perform the repair work in accordance with the provisions of the Annual Well and Booster Pump Maintenance and Repair contract with the District. A motion was made by Commissioner Brackett to authorize A.C. Schultes to perform the repair work to the Sandy Hollow

Road Well 2 pump. Seconded by Commissioner Meyer. The motion was unanimously approved.

Checks for payment of claims, due from the Port Washington Water District totaling \$70,423.25 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 8:35am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on December 28, 2016.

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Peter Meyer, Secretary