

September 10, 2014

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, September 10, 2014 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Peter Meyer, Secretary
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
Peter Fishbein, Esq., Attorney
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meetings held on September 3rd and September 4th, 2014 were read and approved.

The following claims was received for payment and approved by the Board:

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| 1. Bee, Ready, Fishbein, Hatter & Donovan, LLP Legal Services August 2014 | \$2,593.75 |
| 2. Divirka and Bartilucci, Engineering, Chemical Injection Improvement Well No. 7 | \$1,997.12 |
| 3. Divirka and Bartilucci, Engineering, Circle Drive Water Mains (Bond Issue) | \$3,198.68 |

The Board further reviewed the District's account balances as follows as of September 10, 2014:

General Checking	\$549,411.87
Money Market	\$475,218.33
Tap Fee Account	\$35,726.60
Repair Reserve Fun	\$116,419.38

A letter was received from Divirka and Bartilucci informing the Board that based upon review of the bid documents from September 3, 2014 for Contract# 2014-01 "Water Main Improvements Irma Avenue & Circle Drive", Divirka and Bartilucci recommends award of the contract to Merrick Utilities Associates, Inc. in the amount of \$1,301,445.00. A motion was made by Commissioner Meyer and seconded by Commissioner Germain to award the bid to Merrick as recommended by Divirka and Bartilucci. Carried.

A letter was received from Barrett Bonacci & Van Weele requesting an updated letter of water availability for the Oasis Condominium Development as the project has been dormant for a few years.

The Board directed the Superintendent to contact Barrett Bonacci & Van Weele and advise them that the District must have the owners name and address and further that no action will be taken on Barrett Bonacci & Van Weele's request until a developers agreement is in place.

The Board directed that the legal notice for publication for the commissioner's election on December 9, 2014 must be sent to the Port News, the District's website and also sent to the Town of North Hempstead to be put on the Town's website. The notice is as follows:

Notice is hereby given that an Annual Election will be held on the 9th day of December, 2014 at the Polish American Citizens Association, Inc., 5 Pulaski Place, Port Washington, NY 11050, between the hours of 12:00p.m. and 9:00p.m., for the purpose of electing one (1) Commissioner of the District for the term of three (3) years, commencing January 1, 2015.

Notice is further given that pursuant to Subdivision "20" of Section 215 of the Town Law, a Resolution has been duly adopted by the Commissioners of such District providing that candidates for the District

shall file their names with the Secretary of the District or at the District office no later the 3:30 p.m. on November 7, 2014 and in addition, require that such nomination be submitted in Petition form, as provided by the District and available at the District office during regular business hours, subscribed by not less than twenty-five (25) qualified registered voters of the District.

At 8:30am Commissioner Brackett announced that bids would be opened for the Repair of the Two (2) Remote Radiators at the Neulist Pump Station. The bids are as follows:

H.O. Penn \$45,190.00

The Board after review of the above bid and on a motion made by Commissioner Germain and seconded by Commissioner Meyer, awarded the work to repair the two (2) radiators to H.O. Penn. Carried

The District received a letter from the Nassau County Department of Health advising of their recent 2014 Sanitary Survey. As part of the survey a field inspection was done on all of the District's facilities. The Health Department is requesting a written response within thirty (30) days of the date September 2, 2014 addressing several of the items noted in the survey.

Also, Superintendent Vacchio requested approval from the Board to have Divirka and Bartilucci help on a written response to the Health Department and also have Divirka and Bartilucci provide a visual examination of the existing features of the Neulist and Sandy Hollow Ground Storage Tanks to verify compliance with sanitary requirements. Approved by the Board.

Superintendent Vacchio informed the Board that requests for proposals will be received on October 8, 2014 for Legal Services, Accounting Services and Professional Engineering Services to the District.

William Merklin reported that Divirka and Bartilucci continues to work on a possible construction of a tank and booster station in the Harbor Park area.

He also is still waiting for a report from Bensin on the flow problem, cla-valve at Well No. 7.

Checks for payment of claims, due from the Port Washington Water District totaling \$85,570.89 were approved for payment by the Board.

At 8:55am a motion was made by Commissioner Germain and seconded by Commissioner Brackett to go into executive session to discuss an employee matter. At 9:12 the regular meeting was reconvened. No action was taken while in executive session.

There being no further business to discuss the meeting was adjourned at 8:174m.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on September 10, 2014.

Peter Meyer, Secretary