

April 16, 2014

A regular meeting of the Board of Commissioners of the Port Washington Water District was held at the District offices located at 38 Sandy Hollow Road, Port Washington, New York, on Wednesday, April 16, 2014 at 8:00am.

PRESENT: COMMISSIONERS:

David Brackett, Chairman
Mindy Germain, Treasurer

Italo J. Vacchio, Superintendent
William Merklin, P.E. Engineer

The meeting was called to order by David R. Brackett, Chairman of the Board of Commissioners, with the Pledge to the flag.

Minutes of the meeting held on April 2, 2014, were read and approved.

The following claims were received for payment and approved by the Board:

1. J.K. Electric Co., Inc. Bar Beach Well No. 6, Req.#5 Final (Bond Issue)	\$12,623.23
2. Divirka and Bartilucci, Engineering, Irma Avenue Water Main Improvements	\$5,180.67
3. Divirka and Bartilucci, Engineering, Chemical Injection Improvement Well No. 7	\$1,268.61
4. Bee, Ready, Fishbein, Hatter & Donovan, LLP Legal Services March 2014	\$2,425.00

The Board further reviewed the District's account balances as follows as of April 16, 2014:

General Checking	\$295,051.25
Money Market	\$876,218.33
Tap Fee Account	\$30,454.65
Repair Reserve Fund	\$116,344.56

It was agreed that the Commissioners would attend a meeting of the Nassau-Suffolk Water Commissioners Association on April 21, 2014 in Hicksville.

It was also agreed that the Commissioners and Superintendent would attend a meeting of the Long Island Water Conference on Monday April 28, 2014 in Syosset.

The District received a response from the United States Environmental Protection Agency in response to the letter that was sent to explore the feasibility of returning the Southport Well No. 5 to service. The EPA has a number of concerns regarding the utilization of Southport Well No. 5. The Board will further study the EPA's concerns.

A letter was again received from the Roslyn Water District concerning their request for an emergency supply of water this spring and summer pumping season due to several of Roslyn's wells being out of service.

Roslyn is requesting that the Port Washington Water District waive the requirement of a meter at the inter-connection. The Board directed that Roslyn be notified that the metering requirement will not be waived.

Superintendent Vacchio reported on the following:

1. Microsoft has an end of life for Windows XP workstations. There will no longer be updates for XP; also certain antivirus software will no longer provide protection.

The District will require a main server and four new workstations to update our present system. This was approved by the Board.

2. The main property on Sandy Hollow Road is in need of tree work on the property, some trees were damaged over the winter by storms. The Board approved this work by Hefferin Tree and Landscape as needed.

3. Reviewed with the Board the first draft on the spring newsletter.

William Merklin reported on the following:

1. Bensin has started work at Well No. 7 on the improvements to the chemical treatment upgrades.
2. Divirka and Bartilucci continues to work on the water main improvement for Irma Avenue and the Circle Drive area.

Checks for payment of claims, due from the Port Washington Water District totaling \$31,346.83 were approved for payment by the Board.

There being no further business to discuss the meeting was adjourned at 9:00am.

I hereby certify that the above is a true and correct copy of the minutes of the meeting held on April 16, 2014.

Mindy Germain, Acting Secretary